

Wickham Bishops Parish Council

Parish Councillors:

I S F MacGregor (Chairman)
 Mrs A Mickelsen (Vice Chairman)
 H M Bass
 P J Bates
 Mrs R Johnson
 S J Nicholas
 Mrs R M Pink CBE
 B F Sayers
 I D Wardrop



Parish Clerk:

Mrs L J Rowland
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MINUTES	
Of Parish Council Meeting held on Tuesday 2nd December at 7.30 pm in the Village Hall Boardroom	
Item	Subject
14/222	<p>Those Present and Apologies for Absence</p> <p>In the chair: Cllr MacGregor</p> <p>Present: Cllrs Bass (arr.8.30pm), Bates, Johnson, Mickelsen, Nicholas, Pink, Sayers and Wardrop; the Clerk</p> <p>There were no Apologies for Absence. Six members of the public were present.</p>
14/223	<p>Declaration of Interests and Compliance with the Ethical Framework</p> <p>There were no Declarations of Interests</p>
14/224	<p>Approval of Minutes</p> <p>Resolved: that the minutes of the Parish Council meeting held on 4th November 2014 with amendment to item 14/218: "...coloured road surface on The Street by The Mitre. Following a report of a complaint about the recycling collection District Cllr Durham..." be approved as a true record. Proposed Cllr Mickelsen, seconded Cllr Nicholas.</p> <p>Resolved: that the minutes of the Finance Committee meeting held on 14th November 2014 be approved as a true record. Proposed Cllr Wardrop, seconded Cllr Johnson.</p> <p>Resolved: that the minutes of the Planning Committee meeting held on 14th November 2014 be approved as a true record. Proposed Cllr Johnson, seconded Cllr Wardrop.</p>
14/225	<p>Reports on Progress of Previous Minutes' Items</p> <p>14/195 The Clerk reported that registration with the Information Commissioner to meet Data Protection Act obligations had been completed.</p> <p>Action: Cllr Bates and the Clerk to record compliancy on the Parish Council's website.</p>
14/226	<p>Chairman's Report</p> <p>The Chairman praised Great Totham School's Remembrance Exhibition and thanked Cllrs Johnson and Micklesen, the Clerk and a member of the public for their assistance at the event.</p> <p>It was noted that the Remembrance Service at the War Memorial was well conducted and the Chairman thanked Cllr Johnson for her support of this event following the disbanding of Wickham Bishops British Legion.</p>

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	The Chairman reported that following refurbishment part-funded by the Parish Council, the official re-opening of the Village Hall play-park was admirably performed by the young resident who had written to express his concerns over the disrepair previously.
14/227	<p>Clerk's Report</p> <p>The Clerk stated that it had been a fairly busy month with the North Heybridge presentation, Finance and Planning meetings and a lot of emails regarding a planning application.</p> <p>All the salt bags have been collected; three spares remain for Winter top-ups if needed.</p> <p>The Clerk reported that payment of the VAT claim was still outstanding but had been approved by HMRC.</p>
14/228	<p>Correspondence Requiring Decisions:</p> <p>There was no correspondence requiring a decision.</p>
14/229	<p>General Correspondence to Note:</p> <p>The Parish Council noted the response from MDC Planning Department to the letter querying why the Parish Council's points were apparently omitted from the decision notice's Reasons for Refusal, for planning application OUT/MAL/14/00582 Land Adjacent to Malone Cottage.</p>
14/230	<p>Policing & Neighbourhood Watch</p> <p>The Clerk reported that no response had been received from CI Alan Cook to the letter requesting details of appropriate Street Meets and Local Community Meetings, and that details of future meetings have been removed from Essex Police Force's website.</p> <p>The Grays and Frinton community engagement events were noted.</p> <p>The Clerk read out a report from the Neighbourhood Watch Co-ordinator stating that no serious crimes had been reported to NHW locally, and explaining that theft from insecure outbuildings and of garden items, and vandalism were the main concerns in Wickham Bishops.</p>
14/231	<p>Public Forum</p> <p>Two members of the public spoke against planning application FUL/MAL/14/01144.</p>
14/232	<p>Planning Applications and Decisions</p> <p>Applications:</p> <p>HOUSE/MAL/14/00954 & LBC/MAL/14/00955 High Hall Cottage 30 Church Road Resolved: that the Parish Council recommends APPROVAL.</p> <p>HOUSE/MAL/14/01074 7 Wooldridge Place Resolved: that the Parish Council recommends APPROVAL.</p> <p>TPO 3/14 The Summer House Back Lane Resolved: that the Parish Council recommends APPROVAL.</p> <p>Cllr Bass joined the meeting and refrained from voting on the following planning application due to the potential for him to vote at the District Council planning meeting.</p>

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	<p>FUL/MAL/14/01144 Hintlesham House Back Lane 24 letters of objection had been received. It was noted that should Condition 10 be removed, permitted development legislation would allow a change of use without planning permission being necessary, within Class C3 and from Class C3 to C4. Classes C3(b), C3(c) and class C4 allow for up to six people living together as a single household, whether receiving care or not, and Houses in Multiple Occupation. Such changes of use would reasonably be expected to produce a significant increase in traffic. The Parish Council noted that the property is sited on a single track rural road that lacks pavements, with narrow access roads in the surrounding area. The road is known to be popular with walkers, runners, cyclists and horse riders. It was recorded that the reason given for the restriction to Class C3(a) by the imposition of Condition 10 was to protect the amenities of the neighbouring dwellings. Resolved: that the Parish Council considered removal of Condition 10 would allow change of use that could materially harm the amenities of the neighbouring dwellings contrary to policy BE6 of the Replacement Local Plan and contrary to policies D1 and T2 of the Submission Local Plan. Further, the Parish Council did not consider that a convincing reason for removal of Condition 10 had been given. Finally, a significant number of objections had been submitted reflecting strong local feeling on the proposal. For these reasons the Parish Council recommended REFUSAL. The weekly decision lists were noted.</p>
<p>14/233</p>	<p>District Council Report District Councillor Bass explained that enforcement against the fence at Hamara would continue once the period for appealing had passed. The Submission LDP Examination-in-Public will begin in January at the Three Rivers. Mope Lane continues to suffer some flooding.</p>
<p>14/234</p>	<p>EALC Report Cllr Pink stated that the John Gili-Ross had been appointed Chairman of the EALC.</p>
<p>14/235</p>	<p>Finance The balances were noted and the list of payments agreed. Resolved: that the Parish Council would purchase 4 off high-visibility vests at a total of £40 for use by official photographers and during litter picks. Proposed Cllr Mickelsen, seconded Cllr Pink. Action: <i>the Clerk to check the vests are of a suitable safety category for working at the side of the road prior to placing the order.</i> Resolved: that the Parish Council would approve the 2015-2016 budget and precept request developed by the Finance Committee. Proposed Cllr Wardrop, seconded Cllr Mickelsen.</p>
<p>14/236</p>	<p>Monthly Councillor Surgeries One couple attended the November 15th surgery, to discuss the overflowing drain at the corner of Wellands. The issue has been previously reported by the Parish Council to ECC Highways. The next surgery will be in March 2015. There will be two further surgeries before a review of the success of the initiative in June.</p>

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14/237	<p>Policy Approval: Publication of Photographs</p> <p>Resolved: that the Parish Council would approve and adopt the proposed Publication of Photographs policy. Proposed Cllr Wardrop, seconded Cllr Mickelsen.</p>
14/238	<p>Progress Reports from Committees and Councillors</p> <p>Cllr Sayers reported that the BHSA / Parish Council jointly-funded defibrillator has been registered by the East of England Ambulance Trust and is now fully commissioned.</p>
14/239	<p>General Village News</p> <p>Cllrs Mickelsen and Wardrop reported on the MDC-hosted North Heybridge Garden Suburb update meeting. The focus of the meeting was mainly on flooding alleviation. The Councillors were concerned that the discussion of possible traffic problems did not refer to the previously-announced staggered junction at the bottom of Maypole Road.</p> <p>There will be a steering group / community liaison panel set up in due course on which the Parish Council may wish to be represented.</p> <p>Action: <i>the Clerk to write to MDC expressing the Parish Council's interest in being included.</i></p>
14/240	<p>Dates of Next Meetings</p> <p>Friday 12th December 2014 Planning Committee Meeting at 11.30am Tuesday 6th January 2015 Full Council Meeting at 7.30pm</p>
14/241	<p>Close of Meeting 8.58pm</p> <p>Items for January agenda:</p> <ul style="list-style-type: none"> - Approval and adoption of Document Retention policy - Emergency Planning and Support Register Working Group - Any further agenda items for consideration to the Chairman and Clerk by Friday 26th December <p>Items for future agendas:</p> <ul style="list-style-type: none"> - Approval and adoption of Email policy - Salt bag partnership review