

WICKHAM BISHOPS PARISH COUNCIL

Minutes 7 th January 2014	
Item	Subject
14/1	<p>Those present and apologies for absence In the chair Cllr MacGregor. Present; Cllrs Bates, Johnson, Mickelsen, Pink,Sayers, Jacob and Wardrop. Cllr Bass joined the meeting at 8</p> <p>PC Keane and Chris Hudson sent apologies</p>
14/2	<p>Declaration of interests and compliance with the ethical framework. No declarations of interest were made</p>
14/3	<p>Approval of Minutes.</p> <p>Minutes of the Parish Council meeting held on 3rd December2013 were approved.</p>
14/4	<p>Chairman's report</p>
14/5	<p>Neighbourhood Watch Report</p> <p>Email report received with apologies and circulated to Cllrs prior to the meeting</p>
14/6	<p>Police report</p> <p>No report received</p>
14/7	<p>Public Speaking</p> <p>The home owner of planning application HOUSE/MAL/13/01096 PP-03023098 addressed Councillors citing reasons for the proposed development. The existing building is grade II listed and the proposal is for a sympathetic infill respecting the heritage of the building. The developer informed the councillors that the proposed development would have no impact of neighbouring properties.</p> <p>A member of the public spoke on Essex Highways proposal surrounding the Library. The plans outline new kerbing and he would prefer this to be conservation kerbing to match in with the local surroundings. The plan shows grassing over the entrance to the library opposed to tarmac. He has responded to Essex highways on these matters asked for support from the Parish Council.</p>
14/8	<p>District Council report</p> <p>Cllr Bass reported on behalf of Maldon District Council, regular meetings are taking place regarding the budget and looking at ways for cost savings.</p> <p>The council are working with the War Graves Commission to identify and find service men grave sites to ensure that graves are cleaned and tended to.The War Graves Commission will repair dislodged graves identified. They are looking at options for commemorating the war; one option could be planting awoodland.</p> <p>Hythe Quay has been damaged due to ongoing adverse weather conditions.</p>

	<p>Wickham Bishops Parish Council were praised by the planning department for the quality and sound reasoning given to planning responses. The planning department are looking to create a proforma response form that all Parish councils could use to report back to the district council along with a guide to appropriate responses.</p> <p>Cllr Johnson asked if there is an update on the development of St Peters. Cllr Bass informed them that discussions are still ongoing with the Local Health authority.</p>
14/9	<p>Clerk's report</p> <p>No report</p>
14/10	<p>EALC report – any urgent information</p> <p>Mrs Carol Hartley has been appointed by EALC as the finance officer and is now in post.</p>
14/11	<p>Planning</p> <p>FUL/MAL/13/01099 PP-03036622 Demolition of existing bungalow and garage and replace with proposed dwelling house and garage Fieldway, Station Road, Wickham Bishops, Essex. The councillors feel sympathy for the improvement of the design for the proposed development however the Council recommendation is to REFUSE the propose planning application as it is over development of the site.</p> <p>HOUSE/MAL/13/01114 Garage conversion to form an annexe. 23 Holt Drive Wickham Bishops Essex CM8 3JR Council recommendation to APPROVE planning application.</p> <p>HOUSE/MAL/13/01096 PP-03023098 Proposal: Proposed two storey infill and single storey lean-to rear extensions Location: High Hall Cottage 30 Church Road Wickham Bishops Essex Council recommendation to APPROVE planning application.</p> <p>HOUSE/MAL/13/01056 PP-03008332 Proposal: Single storey rear extension, two storey side extension, alterations to external elevations, alterations to crossover, installation of endless swimming pool with decked surround. Location: Gimble Hatch 21 Roots Lane Wickham Bishops Essex Council recommendation to APPROVE planning application.</p> <p>WTPO/MAL/13/01115 PP-03054551 Proposal: TPO 5/76 T2 Oak (T1 on app) crown reduce by up to 3 meters in all aspects. To restructure tree following limb loss due to storm damage. Location: 10 Heathgate Wickham Bishops Essex CM8 3NZ Council recommendation to APPROVE planning application subject to works being carried out by a qualified Tree Surgeon.</p> <p>OUT/MAL/13/01102 PP-03031069 Demolition of existing dwelling and erection of two detached dwellings each comprising of 563 square metres of floor space. Spinney End, Maypole Road, Wickham Bishops, Essex Planning application is outside of the village envelope. Council recommendation to REFUSE planning</p>

	<p>application due to over development of the site. The site is on a particularly dangerous road and more properties with driveways needed to exit onto the road would make to issue worse.</p> <p>Cllrs discussed the improvement in receiving the planning requests in advance of the meeting.</p> <p>Maldon District council have now received the planning request for the proposed development by Snows Corner. This should come out to the parish council for discussion at the next Full Parish council meeting in February. The council have requested the use of the larger room for the meeting in anticipation of the large public turn out. The meeting will have to be staged in two halves to accommodate this as the larger room is not available for the start of the meeting.</p>
14/12	<p>Speed watch update</p> <p>December was a quiet month for speedwatch. 3 sessions took place. More planning in January. Confirmation received from Maldon District council that the council were unsuccessful in their grant application to pay for the speed gun.</p>
14/13	<p>Dog Fouling</p> <p>Members of the public have approached Cllr Wardrop requesting the issue of dog fouling be identified by the Parish council. A particular hotspot is Blacksmiths Lane. The council agreed to inform Street scene officer Jerry Lucy to request support. Discussion over the placement of dog bins and it was agreed that there are limited places for bins to be suitably located. An article regarding dog fouling will go into the parish magazine. Main article will appear in March.</p>
14/14	<p>Finance</p> <p>Invoices received and cheques signed for payment.</p> <p>Discussed hiring a payroll company. J & M Payroll Services recommended by Mike Letch. Cllr Bass asked the Clerk to check with Payroll companies used by neighbouring Parish Councils. Clerk to contact Jackie Bannerman for Woodham Walter and report back finding to the finance committee.</p> <p>Discussed the current reserves in the bank and agreed the finance committee need to meet to outline proposals on spending reserves. Finance committee meeting arranged for 17th January at 10.30</p>
14/15	<p>Precept</p> <p>Precept of £12,000 for the year 2014/15 proposed by the finance committee discussed and agreed by the full council.</p> <p>Proposed: Cllr Mickelsen Seconded: Cllr Johnson.</p>
14/16	<p>Correspondence</p> <p>No correspondence to discuss.</p>
14/17	<p>Committee reports: -</p> <p>Cllr Jacob and Cllr Sayers spoke to councillors about the BHSA. The BHSA are looking for support towards funding on two projects.</p> <p>The playground needs to have repairs which will cost £810 + VAT. Discussed this is a community asset as anyone visiting the village can use the facilities.</p> <p>Councillors agreed that the finance committee will look at the proposal in line with spending reserves and will discuss the proposal again at the next full council meeting.</p> <p>The BHSA need to purchase 3 defibrillators and are looking for support towards the cost of one of these. The cost of the proposed defibrillator is £995 + VAT. Councillors would like to hear more about the</p>

	<p>defibrillators and there use to the community. Clerk to invite Dr Hopcroft to the next fill council meeting.</p> <p>A highway inspector is coming to look at Mope lane as water is running down the road and into the ditch despite a drainage system being installed into the home the problem appears to be originating from.</p>
14/18	<p>General Village News</p> <p>The Mitre pub is up for sale but the pot holes have not been addressed.</p> <p>Cars outside Beacon Hill Garage are blocking the footpath. Cllr MacGregor will write a second letter from the Parish Council to the Sales department owner informing them of the hazard.</p>
14/19	<p>Date of next meeting</p> <p>4th February 2014</p>
14/19	<p>Close of meeting</p> <p>9.47</p>

Notice is hereby given that should there be plans to discuss; a Planning Meeting will be heard on **Friday 17th January 2014** at 11.30am in the Village Hall Boardroom. Members of the public are welcome to attend.