

Wickham Bishops Parish Council

Parish Councillors

Mrs A Mickelsen (Chairman)
I D Wardrop (Vice-Chairman)
H M Bass
P J Bates
Mrs J Elliston
I S F MacGregor
R Mundell
S J Nicholas
J Williams



Winner Best Kept Village 2009, 2015
3rd Place Essex Village of the Year 2015
www.wickhambishopsparishcouncil.org

Parish Clerk

Mrs L J Rowland PSLCC
Wickham Bishops Parish Council
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Wickham Bishops
Essex
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26th April 2018










STATUTORY ANNUAL MEETING 2018

The Public and Press are invited, and all Councillors are summoned, to attend the forthcoming statutory annual meeting of Wickham Bishops Parish Council.

The meeting will be held on **Tuesday 1st May 2018 at 7.00pm** in the Village Hall Boardroom, where the under-mentioned business is proposed to be transacted.

Liane J. Rowland, Clerk to the Council

AGENDA of Statutory Annual Meeting of the Parish Council to be held on Tuesday 1 st May 2018 at 7.00pm in the Village Hall Boardroom	
Item	Subject
18/080	Election of Chairman To elect a Chairman and to receive their Declaration of Acceptance of Office of Chairman
18/081	Election of Vice-Chairman To elect a Vice-Chairman
18/082	Those Present and Apologies for Absence To receive and accept apologies for absence
18/083	Appointment of Members to Committees
18/084	Declaration of Interests and Compliance with the Ethical Framework To receive from Councillors any Disclosable Pecuniary Interests, Other Pecuniary Interests, and Non-Pecuniary Interests relating to matters to be considered at the meeting
18/085 	Approval of Minutes To approve the minutes of the Parish Council meeting held on 3 rd April 2018 To approve the minutes of the Planning Committee meeting held on 20 th April 2018 To approve the minutes of the Planning Committee meeting held on 27 th April 2018
18/086	Public Forum A maximum of 15 minutes with no more than 3 minutes per person
18/087	Chairman's Report
18/088	Clerk's Report
18/089 	Correspondence To note the following correspondence and agree follow-up actions: - Dilapidations at Pine Trees Blacksmiths Lane

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18/090  	Planning Applications and Decisions <i>Applications are circulated to all Councillors, prior to publication of the agenda, for study ahead of the meeting. Copies may be obtained from the District Council's website and offices.</i> To agree responses to applications and appeals received from Maldon District Council: <ul style="list-style-type: none"> - 18/00426/HOUSE - 7A Grange Road Wickham Bishops - 18/00436/FUL - Land at Benton Manor Wickham Hall Lane Wickham Bishops To note delegated decisions made by the Parish Clerk: <ul style="list-style-type: none"> - None To note decisions made by Maldon District Council: <ul style="list-style-type: none"> - HOUSE/MAL/18/00237 - 17A Church Road Wickham Bishops Essex CM8 3LA – APPROVED To note decisions made by the Planning Inspectorate: <ul style="list-style-type: none"> - None To receive an update on application 17/01474/RES - Land East of Malone Cottage Maypole Road To consider the recommendation of the Planning Committee to consult with the Essex Association of Local Councils regarding the removal of the Parish Trigger and consultation process changes
18/091	Monthly Councillor Surgeries To receive a report from the 21 st April Surgery and to note the attendees at the 19 th May Surgery
18/092	Neighbourhood Watch Report To receive a report from the NHW Coordinator
18/093 	Governance: To Confirm Eligibility and Re-Adopt the General Power of Competence To confirm that at least two-thirds of Members were elected and the Clerk is trained and qualified
18/094 	Governance: Adoption of Data Protection Policy To adopt a Data Protection Policy meeting the requirements of the General Data Protection Regulations
18/095    	Finance To note the balances and agree the proposed list of payments for the month ahead To consider the Clerk's report and agree the Parish Council's insurance policy for the year ahead To agree to appoint Maldon District Council as the Council's Data Protection Officer for the year ahead at a subscription of £150 plus £50 hourly rate, <i>in accordance with the General Power of Competence, Localism Act 2011 S.1(1).</i> To approve a maximum of £175 for printing of the Annual Report by SoloPress, <i>in accordance with the General Power of Competence, Localism Act 2011 S.1(1).</i>
18/096 	Village Sign Refurbishment To consider the received quote and agree follow-up actions
18/097	Progress Reports from Councillors and Committees – no decisions required. To include: <ul style="list-style-type: none"> - Effect on dog fouling from temporary marker paint and new dog waste bin - Annual Litter Pick on 21st April 2018 - Air Raid Shelter roof maintenance
18/098	General Village News
18/099	Dates of Next Meetings <ul style="list-style-type: none"> - Tuesday 1st May 2018 Annual Parish Assembly at 8.30pm - Friday 18th May 2018 Planning Committee Meeting at 11.30am <i>if required</i> - Tuesday 5th June 2018 Parish Council Meeting at 7.30pm
18/100	Close of Meeting Items for future agendas: <ul style="list-style-type: none"> - Confirmation of Limited Assurance Review exemption, acceptance of internal audit report and approval of Governance Statements and Accounting Statements (June)