

# Wickham Bishops Parish Council

## Parish Councillors

I D Wardrop (Chairman)  
M Mickelsen (Vice Chair)  
H M Bass  
P J Bates  
P D Layley  
S Morgan  
C Nappo  
J Williams



Winner Best Kept Village 2009, 2015  
3<sup>rd</sup> Place Essex Village of the Year 2015  
[www.wickhambishopsparishcouncil.org](http://www.wickhambishopsparishcouncil.org)

## Parish Clerk

Mrs L A Bailey  
Wickham Bishops Parish Council  
The Village Hall  
Church Road  
Wickham Bishops  
Essex  
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07542 190176

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23<sup>rd</sup> October 2023

Cllrs Mickelsen, Wardrop and Williams are summoned and the Public and Press are invited to attend the forthcoming Meeting of Wickham Bishops Parish Council's Finance Committee on **Friday 27<sup>th</sup> October 2023 at 11.30am in the Boardroom, Wickham Bishops Village Hall** where the under-mentioned business is proposed to be transacted.

Lorraine A Bailey, Clerk to the Council



= decision required

<b>Agenda for Finance Committee Meeting to be held on Friday 27<sup>th</sup> October 2023 at 11.30am in the Village Hall Boardroom</b>	
Item	Subject
23F/001	<b>Those Present and Apologies for Absence</b> To receive and accept apologies for absence
23F/002	<b>Declaration of Interests and Compliance with the Ethical Framework</b> To receive from Councillors any Disclosable Pecuniary Interests and Non-Pecuniary Interests relating to matters to be considered at the meeting
23F/003	<b>Public Forum</b> Chairman to suspend the meeting to address questions from the public on agenda items.
23F/004	<b>Process and Controls Review</b> <ul style="list-style-type: none"> <li>- To review the internal controls and 2022-23 audit report</li> <li>- To consider a change in internal auditor and agree a recommendation for approval by Full Council</li> </ul>
23F/005	<b>Asset Register and Risk Management Policy Review</b> <ul style="list-style-type: none"> <li>- To review the Asset Register to financial year ending 31 March 2024</li> <li>- To review the Risk Assessment &amp; Management Policy for approval by Full Council</li> </ul>
23F/006	<b>Current Year Budget Performance and Project Review</b> <ul style="list-style-type: none"> <li>- To review planned and actual spending in 2023-24 and projected end of year balance</li> </ul>
23F/007	<b>Budget and Precept 2024-2025</b> <ul style="list-style-type: none"> <li>- To consider setting aside sums for future projects including: additional dog waste bin Rainbow Field, notice board at bus shelter and possible biodiversity projects</li> <li>- To develop the budget and precept proposals for approval by the Full Council</li> </ul>
23F/008	<b>Date of Next Meeting</b> Tuesday 7 <sup>th</sup> November 2023 Full Parish Council Meeting, 7.30pm, Village Hall Boardroom Tuesday 5 <sup>th</sup> December 2023 Full Parish Council Meeting, 7.30pm, Village Hall Boardroom
23F/009	<b>Close of Meeting</b>