

# Wickham Bishops Parish Council

## Parish Councillors

Mrs A Mickelsen (Chairman)  
I D Wardrop (Vice-Chairman)  
H M Bass  
P J Bates  
K W Jarvis  
I S F MacGregor  
R Mundell  
S J Nicholas  
J Williams



Winner Best Kept Village 2009, 2015  
3<sup>rd</sup> Place Essex Village of the Year 2015  
[www.wickhambishopsparishcouncil.org](http://www.wickhambishopsparishcouncil.org)

## Parish Clerk

Mrs L J Rowland PSLCC  
Wickham Bishops Parish Council  
The Village Hall  
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Wickham Bishops  
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28<sup>th</sup> November 2019

The Public and Press are invited, and all Councillors are summoned, to attend the forthcoming meeting of Wickham Bishops Parish Council.

The meeting will be held on Tuesday 3<sup>rd</sup> December 2019 at the earlier time of 7.00pm in the Village Hall Boardroom, where the under-mentioned business is proposed to be transacted.

Liane J. Rowland, Clerk to the Council

= decision required

AGENDA of Parish Council Meeting to be held on Tuesday 3 <sup>rd</sup> December 2019 at 7.00pm in the Village Hall Boardroom	
Item	Subject
19/207	<b>Those Present and Apologies for Absence</b> To receive and accept apologies for absence
19/208	<b>Declaration of Interests and Compliance with the Ethical Framework</b> To receive from Councillors any Disclosable Pecuniary Interests and Non-Pecuniary Interests relating to matters to be considered at the meeting
19/209	<b>Approval of Minutes</b> To approve the minutes of the Full Council meeting held on 5 <sup>th</sup> November 2019 To approve the minutes of the Finance Committee meeting held on 15 <sup>th</sup> November 2019 To approve the minutes of the Planning Committee meeting held on 15 <sup>th</sup> November 2019
19/210	<b>Chairman's Report</b>
19/211	<b>Clerk's Report</b>
19/212	<b>Neighbourhood Plan</b> To receive an update on the progress of the Neighbourhood Plan To agree the Parish Council's response to the Langford & Ulting Neighbourhood Plan consultation
19/213	<b>Library Strategy Working Group</b> To receive a report and recommendations from the Library Strategy Working Group
19/214	<b>Public Forum - a maximum of 15 minutes with no more than 3 minutes per person</b> Chairman to suspend the meeting to allow the public to make representations on agenda items

<b>AGENDA of Parish Council Meeting</b> <b>to be held on Tuesday 3<sup>rd</sup> December 2019 at 7.00pm in the Village Hall Boardroom</b>	
<b>19/215</b>	<p><b>Planning Applications and Decisions</b> <i>Applications are circulated to all Councillors, prior to publication of the agenda, for study ahead of the meeting. Copies may be obtained from the District Council's website and offices.</i></p> <p>To agree responses to applications and appeals received from Maldon District Council:</p> <ul style="list-style-type: none"> <li>- <a href="#">19/01161/FUL - Leys Manor Langford Road Wickham Bishops</a></li> </ul> <p>To note delegated responses made by the Parish Clerk:</p> <ul style="list-style-type: none"> <li>- 19/01059/WTPO - 3 Paxwood Church Road Wickham Bishops – RECOMMEND APPROVAL</li> </ul> <p>To note decisions made by Maldon District Council and the Planning Inspectorate:</p> <ul style="list-style-type: none"> <li>- HOUSE/MAL/19/01033 - Willowcroft Kelvedon Road Great Totham – APPROVED</li> <li>- FUL/MAL/19/00895 - Leys Manor Langford Road Wickham Bishops – APPROVED</li> <li>- WTPO/MAL/19/01001 - Nutwood Arbour Lane Wickham Bishops – APPROVED</li> <li>- 18/01102/WTPO – 11 Heathgate Wickham Bishops – APPEAL DISMISSED</li> </ul>
<b>19/216</b>	<p><b>Monthly Councillor Surgeries</b> To receive a report from the 23<sup>rd</sup> November Surgery and note the 21<sup>st</sup> December Surgery attendees</p>
<b>19/217</b>	<p><b>Neighbourhood Watch Report</b> To receive a report from the NHW Coordinator</p>
<b>19/218</b>	<p><b>District Council Report</b> To receive a report from District Councillor Jarvis</p>
<b>19/219</b>	<p><b>Finance</b> To note the balances and agree December's payments</p> <p>To receive the Finance Committee's recommendations and to:</p> <ul style="list-style-type: none"> <li>- agree the appointment of the new internal auditor;</li> <li>- agree the budget, Precept and Band D equivalent for 2020;</li> <li>- agree and adopt the updated Financial Regulations;</li> <li>- agree the appointment of the grass cutting contractor at a cost of £70 per cut (<i>in accordance with the General Power of Competence, Localism Act 2011, s.1(1)</i>).</li> </ul>
<b>19/220</b>	<p><b>Correspondence</b> To note the responses received from:</p> <ul style="list-style-type: none"> <li>- The DVLA regarding parking along Great Totham Road;</li> <li>- Essex County Councillor Simon Walsh regarding the trestle bridge;</li> <li>- Moody Homes regarding the new footpath progress.</li> </ul>
<b>19/221</b>	<p><b>Progress Reports from Councillors – no decisions required. To include updates on:</b></p> <ul style="list-style-type: none"> <li>- Public Rights of Way including Footpaths 3 and 12</li> <li>- Traffic calming and Speedwatch</li> <li>- Website hosting and accessibility requirements</li> </ul>
<b>19/222</b>	<p><b>General Village News to Note:</b></p> <ul style="list-style-type: none"> <li>- Local fundraising initiative by The Mulberry Spa to provide a defibrillator outside The Mitre</li> </ul>
<b>19/223</b>	<p><b>Dates of Next Meetings:</b></p> <ul style="list-style-type: none"> <li>- Tuesday 17<sup>th</sup> December 2019 Planning Committee Meeting at 10.30am (<i>if required, earlier date</i>)</li> <li>- Tuesday 7<sup>th</sup> January 2020 Meeting of the Parish Council at 7.30pm</li> </ul>
<b>19/224</b>	<p><b>Close of Meeting</b> Items for future agendas:</p> <ul style="list-style-type: none"> <li>- Annual review of Standing Orders and Financial Regulations (Full Council, 4<sup>th</sup> February)</li> <li>- Annual review of asset register and risk assessment (Finance meeting, 20<sup>th</sup> March)</li> </ul>