

Wickham Bishops Parish Council

Parish Councillors

I D Wardrop (Chairman)
Mrs A Mickelsen (Vice Chair)
H M Bass
P J Bates
P D Layley
S Morgan
C Nappo
J Williams



Winner Best Kept Village 2009, 2015
3rd Place Essex Village of the Year 2015
www.wickhambishopsparishcouncil.org

Parish Clerk





Mrs L A Bailey
Wickham Bishops Parish Council
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30th January 2025

The Public and Press are invited, and all Councillors are summoned, to attend the forthcoming meeting of Wickham Bishops Parish Council to be held on **Tuesday 4th February 2025 at 7.30pm** in the Village Hall Boardroom where the under-mentioned business is proposed to be transacted.

Lorraine A Bailey, Parish Clerk

AGENDA	
Meeting of Wickham Bishops Parish Council to be held on Tuesday 4th February 2025 at 7.30pm	
Item	Subject  = decision(s) to be made
25/021	Those Present and Apologies for Absence To receive and accept apologies for absence.
25/022 	Declaration of Interests and Compliance with the Ethical Framework To receive from Councillors any Disclosable Pecuniary Interests and Non-Pecuniary Interests relating to matters to be considered at the meeting.
25/023 	Approval of Minutes To approve Minutes of the Parish Council Meeting held on 7 th Jan 2025
25/024	Chairman's Report
25/025	Clerk's Report
25/026	Public Forum - a maximum of 15 minutes with no more than 3 minutes per person Chairman to suspend the meeting to allow the public to make representations on agenda items
25/027	Housing Needs Survey Rachel Fahie from RCCE to discuss Survey and recommend next steps
25/028	Police Liaison Update from PC Ash Hofton and opportunity to ask questions
25/029	Land rear of 9 Church Road – Planning Appeal – update, if any
25/030 	Planning Applications and Decisions <i>Applications are circulated to all Councillors, prior to publication of the agenda, for study ahead of the meeting. Copies may be obtained from the District Council's website and offices.</i> To agree a response to the following Application: 25/00034/HOUSE 27 Holt Drive Two storey front extension, single storey rear extension and alterations to fenestration.

	<p>To note the following delegated response by the Clerk: 25/00035/LDP 7 Arbour Lane Claim for lawful development certificate for proposed single storey extension. No objection.</p> <p>To note the following Claim for Lawful Development certificate: 25/00069/LDP 30 Blacksmiths Lane Claim for lawful development certificate for proposed single storey rear extension and removal of chimney.</p> <p>To note the following decisions made by MDC: 24/00880/WTPO The Oaks Paddock Chase Oak trees - Remove dead limbs including some limbs that are beginning to encroach onto the roof level for safety reasons and crown lift by 2m APPROVED</p> <p>24/00854/VAR Long View 2 Grange Road Variation of condition 2 on 23/00618/FUL (Replacement dwelling with detached double cart lodge) APPROVED</p>
25/031 	<p>Traffic Calming & Highway Matters</p> <ul style="list-style-type: none"> • Consider request from residents for traffic lights on Blue Mills Bridge • Great Totham Road congestion during recent diversion – consider appropriate action, if any • To note continuing problems with surface water at Station Road/Wickham Hall Lane junction and reminder sent to CCIr Durham/Highways
25/032	District Councillor Report To receive a report from District Councillor Morgan
25/033	County Councillor Report To receive a report from County Councillor Durham
25/034 	Finance To note bank balances and agree list of payments for the month
25/035 	<p>To review and re-adopt the following Policies:</p> <ul style="list-style-type: none"> • Retention Policy • Email Policy & Guidelines • Pre-Application Protocol • Recording of Meetings
25/036	Spring Litter Pick – fix date
25/037	<p>Progress Reports from Councillors – no decisions required</p> <ul style="list-style-type: none"> • Footpath Booklet • Noticeboard outside Olios
25/038 	<p>Correspondence</p> <p>Essex Air Quality Strategy Consultation (deadline 2 March 2025)</p>
25/039 	<p>Parish Council Surgeries</p> <ul style="list-style-type: none"> • Note January surgery requests and consider action if required • Saturday 15th February surgery – confirm attendance
25/040	General Village News and Events to Note
25/041	<p>Date of Next Meetings:</p> <p>Parish Council Meeting, Tuesday 4th March 2025, 7.30pm, Village Hall Boardroom</p> <p>Parish Council Meeting, Tuesday 1st April 2025, 7.30pm, Village Hall Boardroom</p>
25/042	Close of Meeting