

# Wickham Bishops Parish Council

## Parish Councillors

Mrs A Mickelsen (Chairman)  
I D Wardrop (Vice-Chairman)  
H M Bass  
P J Bates  
K W Jarvis  
I S F MacGregor  
R Mundell  
S J Nicholas  
J Williams



Winner Best Kept Village 2009, 2015  
3<sup>rd</sup> Place Essex Village of the Year 2015  
[www.wickhambishopsparishcouncil.org](http://www.wickhambishopsparishcouncil.org)

## Parish Clerk

Mrs L J Rowland PSLCC  
Wickham Bishops Parish Council  
The Village Hall  
Church Road  
Wickham Bishops  
Essex  
CM8 3JZ  
07542 190176

[info@wickhambishopsparishcouncil.org](mailto:info@wickhambishopsparishcouncil.org)





3<sup>rd</sup> January 2019

The Public and Press are invited, and all Councillors are summoned, to attend the forthcoming meeting of Wickham Bishops Parish Council.

The meeting will be held on Tuesday 8<sup>th</sup> January 2019 at 7.00pm in the Village Hall Boardroom, where the under-mentioned business is proposed to be transacted.

Liane J. Rowland, Clerk to the Council

AGENDA of Parish Council Meeting to be held on Tuesday 8 <sup>th</sup> January 2019 at 7.00pm in the Village Hall Boardroom	
Item	Subject
19/001	<b>Those Present and Apologies for Absence</b> To receive and accept apologies for absence
19/002	<b>Declaration of Interests and Compliance with the Ethical Framework</b> To receive from Councillors any Disclosable Pecuniary Interests and Non-Pecuniary Interests relating to matters to be considered at the meeting
19/003	<b>Approval of Minutes</b> To approve the minutes of the Parish Council meeting held on 4 <sup>th</sup> December 2018 To approve the minutes of the Planning Committee meeting held on 21 <sup>st</sup> December 2018 To approve the minutes of the Library Committee meeting held on 3 <sup>rd</sup> January 2019 <i>if available</i>
19/004	<b>Chairman's Report</b>
19/005	<b>Clerk's Report</b>
19/006	<b>Rectory Field</b> To receive a presentation from Mr Stewart Wallace about the field and future trustee implications
19/007	<b>Neighbourhood Plan</b> To receive an update on the progress of the Neighbourhood Plan
19/008	<b>Library Committee</b> To receive an update on the progress of the Library Committee
19/009	<b>Mope Lane and Station Road Crime</b> To receive a report from D/Cllr Bass and Cllr Jarvis regarding recent criminal activity in the areas and to agree any actions
19/010	<b>Neighbourhood Watch Report</b> To receive a report from the NHW Coordinator
19/011	<b>Public Forum - a maximum of 15 minutes with no more than 3 minutes per person</b> Chairman to suspend the meeting to allow the public to make representations on agenda items

<b>AGENDA of Parish Council Meeting</b> <b>to be held on Tuesday 8<sup>th</sup> January 2019 at 7.00pm in the Village Hall Boardroom</b>	
<b>19/012</b>	<p><b>Planning Applications and Decisions</b> <i>Applications are circulated to all Councillors, prior to publication of the agenda, for study ahead of the meeting. Copies may be obtained from the District Council's website and offices.</i></p> <p>To agree responses to applications and appeals received from Maldon District Council:</p> <ul style="list-style-type: none"> <li>- None</li> </ul> <p>To note delegated decisions made by the Parish Clerk:</p> <ul style="list-style-type: none"> <li>- 18/01465/LDP - 14 Handleys Lane Wickham Bishops – NO FURTHER COMMENT</li> <li>- 18/01410/WTPO - Edengarth 18 Tiptree Road Wickham Bishops – APPROVE</li> </ul> <p>To note decisions made by Maldon District Council and the Planning Inspectorate:</p> <ul style="list-style-type: none"> <li>- None</li> </ul>
<b>19/013</b> 	<p><b>Library Committee Disbandment and Replacement by a Working Group</b></p> <p>To consider a motion from Cllr Bass and Cllr Bates to replace the Committee with a working group and, if carried, to agree the working group members</p>
<b>19/014</b> 	<p><b>Traffic Calming</b></p> <p>To agree a response to Essex Highways' proposal to offer village gateways in lieu of build-outs</p>
<b>19/015</b>  	<p><b>Finance</b></p> <p>To note the balances and agree the proposed list of payments for the month ahead</p> <p>To agree and approve the budget, Precept and Band D equivalent for 2019</p>
<b>19/016</b>	<p><b>Monthly Councillor Surgeries</b></p> <p>To receive a report from the 15<sup>th</sup> December Surgery and note the 18<sup>th</sup> January Surgery attendees</p>
<b>19/017</b>	<p><b>District Council Report</b></p> <p>To receive a report from District Councillor Bass</p>
<b>19/018</b>	<p><b>Correspondence to Note:</b></p> <ul style="list-style-type: none"> <li>- None</li> </ul>
<b>19/019</b>	<p><b>Progress Reports from Councillors – no decisions required. To include:</b></p> <ul style="list-style-type: none"> <li>- Village sign</li> <li>- Dog waste bag dispensers</li> <li>- Handleys Lane ditch</li> </ul>
<b>19/020</b>	<p><b>General Village News</b></p>
<b>19/021</b>	<p><b>Dates of Next Meetings:</b></p> <ul style="list-style-type: none"> <li>- Friday 18<sup>th</sup> January 2019 Planning Committee Meeting at 11.30am <i>if required</i></li> <li>- Tuesday 5<sup>th</sup> February 2019 Parish Council Meeting at 7.30pm</li> </ul>
<b>19/022</b>	<p><b>Close of Meeting</b></p> <p>Items for future agendas:</p> <ul style="list-style-type: none"> <li>- Annual review of Standing Orders and Financial Regulations (Full Council, 5<sup>th</sup> February)</li> <li>- Grange Road flooding alleviation project (Full Council, 5<sup>th</sup> February)</li> <li>- Annual review of asset register and risk assessment (Finance meeting, 15<sup>th</sup> March)</li> </ul>