

# Wickham Bishops Parish Council

## Parish Councillors

Mrs A Mickelsen (Chairman)  
 I D Wardrop (Vice-Chairman)  
 H M Bass  
 P J Bates  
 K W Jarvis  
 I S F MacGregor  
 R Mundell  
 S J Nicholas  
 J Williams



Winner Best Kept Village 2009, 2015  
 3<sup>rd</sup> Place Essex Village of the Year 2015  
[www.wickhambishopsparishcouncil.org](http://www.wickhambishopsparishcouncil.org)

## Parish Clerk

Mrs L J Rowland PSLCC  
 Wickham Bishops Parish Council  
 The Village Hall  
 Church Road  
 Wickham Bishops  
 Essex  
 CM8 3JZ  
 07542 190176


[info@wickhambishopsparishcouncil.org](mailto:info@wickhambishopsparishcouncil.org)






27<sup>th</sup> June 2019

The Public and Press are invited, and all Councillors are summoned, to attend the forthcoming meeting of Wickham Bishops Parish Council.

The meeting will be held on Tuesday 2<sup>nd</sup> July 2019 at 7.30pm in the Village Hall Boardroom, where the under-mentioned business is proposed to be transacted.

Liane J. Rowland, Clerk to the Council

AGENDA of Parish Council Meeting to be held on Tuesday 2 <sup>nd</sup> July 2019 at 7.30pm in the Village Hall Boardroom	
Item	Subject
19/126	<b>Those Present and Apologies for Absence</b> To receive and accept apologies for absence
19/127	<b>Declaration of Interests and Compliance with the Ethical Framework</b> To receive from Councillors any Disclosable Pecuniary Interests and Non-Pecuniary Interests relating to matters to be considered at the meeting
19/128	 <b>Approval of Minutes</b> To approve the minutes of the Full Council meeting held on 4 <sup>th</sup> June 2019
19/129	<b>Chairman's Report</b>
19/130	<b>Clerk's Report</b>
19/131	<b>Neighbourhood Plan</b> To receive an update on the progress of the Neighbourhood Plan
19/132	<b>Library Strategy Working Group</b> To receive a report on progress from the Library Strategy Working Group
19/133	<b>Public Forum - a maximum of 15 minutes with no more than 3 minutes per person</b> Chairman to suspend the meeting to allow the public to make representations on agenda items
19/134	<b>Planning Applications and Decisions</b> <b>Applications are circulated to all Councillors, prior to publication of the agenda, for study ahead of the meeting. Copies may be obtained from the District Council's website and offices.</b>  To agree responses to applications and appeals received from Maldon District Council: <ul style="list-style-type: none"> <li>- <a href="#">19/00475/FUL - Leys Manor Langford Road Wickham Bishops</a></li> <li>- <a href="#">19/00653/HOUSE - Heath House 13 Heathgate Wickham Bishops</a></li> <li>- <a href="#">19/00683/HOUSE - Orchard House Wickham Hall Lane Wickham Bishops</a></li> <li>- <a href="#">19/00038/FUL - APPEAL - Wickham Place Farm Station Road Wickham Bishops</a></li> <li>- <a href="#">19/00678/HOUSE - The Oaks Back Lane Wickham Bishops</a></li> <li>- <a href="#">19/00708/HOUSE - The Grange 16A Grange Road Wickham Bishops</a></li> </ul>

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	<p>To note delegated responses made by the Parish Clerk:</p> <ul style="list-style-type: none"> <li>- None</li> </ul> <p>To note decisions made by Maldon District Council and the Planning Inspectorate:</p> <ul style="list-style-type: none"> <li>- HOUSE/MAL/19/00309 - Chasefield Cottage 7 Kelvedon Road Wickham Bishops – APPROVED</li> <li>- HOUSE/MAL/19/00448 - Warren Cottage Maypole Road Wickham Bishops – APPROVED</li> </ul>
<b>19/135</b>	<p><b>Monthly Councillor Surgeries</b> To receive a report from the 15<sup>th</sup> June Surgery and note the 20<sup>th</sup> July and 17<sup>th</sup> August Surgery attendees</p>
<b>19/136</b>	<p><b>Neighbourhood Watch Report</b> To receive a report from the NHW Coordinator</p>
<b>19/137</b>	<p><b>District Council Report</b> To receive a report from District Councillor Jarvis</p>
<b>19/138</b>	<p><b>Finance</b></p> <p> To note the balances and agree the proposed list of payments for the month ahead</p> <p> To agree grant applications of up to £4408 to cover consultancy, printing, submission and referendum costs of the Neighbourhood Plan (<i>in accordance with the General Power of Competence, Localism Act 2011, s.1(1)</i>)</p> <p> To consider allocating up to £2500 from free reserves to the Neighbourhood Plan budget, to cover the additional costs of a Local Character Assessment for the Neighbourhood Plan (<i>in accordance with the General Power of Competence, Localism Act 2011, s.1(1)</i>)</p> <p> To agree the supplier of the Local Character Assessment</p> <p> To review the Internal Auditor's report and agree any actions</p>
<b>19/139</b>	<p><b>Governance: Publication Scheme Review</b> To review and re-adopt the Publication Scheme</p>
<b>19/140</b>	<p><b>Correspondence:</b></p> <ul style="list-style-type: none"> <li>- Emails from The Mulberry Tree and One Stop regarding no progress on parking improvements</li> <li>- Letter to Cllr Bentley CC regarding the traffic light hours' extension</li> </ul>
<b>19/141</b>	<p><b>Progress Reports from Councillors – no decisions required. To include:</b></p> <ul style="list-style-type: none"> <li>- Joint TRUCam and Speedwatch monitoring outcome</li> <li>- Extension of traffic lights' hours at Maldon Road and Blue Mills Hill junction</li> </ul>
<b>19/142</b>	<p><b>General Village News to Note:</b></p> <ul style="list-style-type: none"> <li>- None</li> </ul>
<b>19/143</b>	<p><b>Dates of Next Meetings:</b></p> <ul style="list-style-type: none"> <li>- Friday 19<sup>th</sup> July 2019 Planning Committee Meeting at 11.30am <i>if required</i></li> <li>- Friday 16<sup>th</sup> August 2019 Planning Committee Meeting at 11.30am <i>if required</i></li> <li>- Tuesday 3<sup>rd</sup> September 2019 Meeting of the Parish Council at 7.30pm</li> </ul>
<b>19/144</b>	<p><b>Close of Meeting</b> Items for future agendas:</p> <ul style="list-style-type: none"> <li>- Agree the installation of the Tommy soldier for the Remembrance event (September)</li> </ul>