

# Wickham Bishops Parish Council

## Parish Councillors

I D Wardrop (Chairman)  
H M Bass  
P J Bates  
K W Jarvis  
P D Layley  
M Mickelsen  
R Mundell  
C Nappo  
J Williams



Winner Best Kept Village 2009, 2015  
3<sup>rd</sup> Place Essex Village of the Year 2015  
[www.wickhambishopsparishcouncil.org](http://www.wickhambishopsparishcouncil.org)

## Parish Clerk

Mrs L A Bailey  
Wickham Bishops Parish Council  
The Village Hall  
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Wickham Bishops  
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30th June 2022



The Public and Press are invited, and all Councillors are summoned, to attend the forthcoming meeting of Wickham Bishops Parish Council. The meeting will be held on **Tuesday 5<sup>th</sup> July 2022 at 7.30pm** in the Village Hall Boardroom where the under-mentioned business is proposed to be transacted.





Lorraine A Bailey, Clerk to the Council



= decision to be made

<b>AGENDA</b>	
<b>Wickham Bishops Parish Council Meeting to be held on Tuesday 5<sup>th</sup> July 2022 at 7.30pm</b>	
Item	Subject
22/105	<b>Those Present and Apologies for Absence</b> To receive and accept apologies for absence
22/106 	<b>Declaration of Interests and Compliance with the Ethical Framework</b> To receive from Councillors any Disclosable Pecuniary Interests and Non-Pecuniary Interests relating to matters to be considered at the meeting
22/107 	<b>Approval of Minutes</b> To approve the Minutes of the Parish Council Meeting held on 7 <sup>th</sup> June 2022
22/108	<b>Chairman's Report</b>
22/109	<b>Clerk's Report</b> Code of Conduct Training at MDC
22/110	<b>Public Forum - a maximum of 15 minutes with no more than 3 minutes per person</b> Chairman to suspend the meeting to allow the public to make representations on agenda items
22/111	<b>Planning Applications and Decisions</b> <i>Applications are circulated to all Councillors, prior to publication of the agenda, for study ahead of the meeting. Copies may be obtained from the District Council's website and offices</i>
	<a href="#">22/00170/HOUSE 1 Blue Mills Cottages, Blue Mills Hill</a> . Proposed two storey side and rear extension, relocation of porch and cover for parking spaces.
	<a href="#">22/00646/FUL Land to rear of Oaklands, Kelvedon Road</a> . Erection of four dwelling houses.
	<a href="#">22/00704/FUL 19 Byron Drive</a> . Part single part two storey side and rear extensions, single storey front and side extension. Changes to fenestration and external materials.
	<a href="#">22/00629/HOUSE 22 Heathgate</a> . Demolish existing conservatory and replace with single storey rear extension. New porch, extend gravel driveway and changes in external materials.
	<a href="#">22/00687/HOUSE 1 Church Cottages, Church Road</a> . Rear single storey flat roof extension.

	<p>To note the following Planning Application to be considered at the MDC North-Western Area Planning Committee Meeting, 7<sup>th</sup> July 2022 at 7.30pm:</p> <p><b>HOUSE/MAL/22/00536 Carr House, Carters Lane.</b> Proposed two storey side extension, an adjoining double garage to the front with office space above and new front porch design.</p> <p><u>To note the following decisions made by MDC:</u></p> <p><b>HOUSE/MAL/2200470 8 Rosina Place.</b> First floor flat roof rear in-fill extension. <b>APPROVED.</b></p> <p><b>LDP/MAL/22/00478 Grove House, 2 Chantry Grove.</b> Claim for lawful development certificate for a proposed single storey rear/side extension. <b>REFUSED.</b></p> <p><b>FUL/MAL/22/00297 Mount Shell Farmhouse, Langford Road.</b> Partial demolition of existing dwelling with erection of two storey extension with retention of remaining dwelling as annexe accommodation and extensions to existing garage. <b>REFUSED.</b></p> <p><b>HOUSE/MAL/22/00575 Karoneil, 8 Arbour Lane.</b> Proposed single storey rear extension. <b>APPROVED.</b></p> <p><u>To note the following Appeal Decisions made by The Planning Inspectorate:</u></p> <p><b>Appeal Ref APP/X1545/D/22/3294591 Keston, 29 Wellands Close.</b> Proposed detached single storey cart lodge garage with storage room. <b>APPEAL ALLOWED.</b></p> <p><b>Appeal Ref APP/X1545/D/21/3289927 2 Mount Villas, 38 Kelvedon Road.</b> Demolition of existing outbuildings and replaced with granny annexe for dependant. <b>APPEAL DISMISSED.</b></p> <p><u>To note the following Planning Appeal:</u></p> <p><b>Appeal Ref APP/X1545/D/22/3298017 The Gallop, 1 Poney Chase.</b> Removal of existing garage, fence and wall and erection of fence to enclose back garden specifically where boundary is adjacent to public highway which extends along Poney Chase and Handleys Lane, and creation of driveway including dropped kerb.</p> <p><b>Other Planning Matters</b> To note response from Michael Johnson, MDC to our letter of 6 April 2022 and consider whether a reply is merited.</p>
22/112	<p><b>Library Strategy Working Group (Cllr Jarvis)</b></p> <ul style="list-style-type: none"> <li>To note meeting with ECC scheduled for 11<sup>th</sup> July 2022</li> <li>To note application to ECC Locality Fund for tables and chairs</li> </ul>
22/113	<p><b>Traffic Calming &amp; Highway Matters</b></p> <ul style="list-style-type: none"> <li>To note date for Cllr Scott public progress meeting</li> <li>To note comments from residents on various road closures, roadworks etc</li> </ul>
22/114	<p><b>District Councillor Report</b> To receive a report from District Councillor Morgan</p>
22/115	<p><b>County Councillor Report</b> To receive a report from County Councillor Durham</p>
22/116	<p> <b>The Platinum Path</b> To note and agree £500 for ECC Road Safety Assessment/Inspection</p>
22/117	<p> <b>Finance</b></p> <ul style="list-style-type: none"> <li>To receive the Internal Auditor Report for 2021/22 and note the recommendations made.</li> <li>To note the bank balance and agree list of payments for the month ahead</li> </ul>

<b>22/118</b> 	<b>Governance</b> To review and formally adopt the following: <ul style="list-style-type: none"> <li>• Data Protection Policy</li> <li>• Data Breach Policy</li> <li>• General Privacy Notice</li> <li>• Staff, Councillors and Role Holders Privacy Notice</li> <li>• Complaints Procedure</li> <li>• Publications Scheme</li> </ul>
<b>22/119</b> 	<b>Death of a Senior National Figure</b> To agree to delegate authority to the Clerk to take appropriate action
<b>22/120</b> 	<b>Parish Council Monthly Surgeries</b> To agree dates and timings of future Parish Council Surgeries in the Library 23 <sup>rd</sup> July / 20 <sup>th</sup> August / 17 <sup>th</sup> September / 22 <sup>nd</sup> October / 19 <sup>th</sup> November / 17 <sup>th</sup> December
<b>22/121</b> 	<b>Correspondence</b> <ul style="list-style-type: none"> <li>• Offer from MDC Community Engagement to meet and discuss ways of working together</li> <li>• Email from resident querying land ownership boundary Roots Lane/Grange Road junction</li> <li>• Email from business owner regarding refuse not being put out for collection.</li> </ul>
<b>22/122</b>	<b>Progress Reports from Councillors – <i>no decisions required</i></b>
<b>22/123</b>	<b>General Village News and Events to Note</b>
<b>22/124</b>	<b>Date of Next Meetings:</b> Parish Council Meeting - Tuesday 6 <sup>th</sup> September 2022, 7.30pm, venue tbc Planning Committee Meeting (if required) – date to be confirmed
<b>22/125</b>	<b>Close of Meeting</b>