

# Wickham Bishops Parish Council

## Parish Councillors

Mrs A Mickelsen (Chairman)  
I D Wardrop (Vice-Chairman)  
H M Bass  
P J Bates  
K W Jarvis  
I S F MacGregor  
R Mundell  
S J Nicholas  
J Williams



Winner Best Kept Village 2009, 2015  
3<sup>rd</sup> Place Essex Village of the Year 2015  
[www.wickhambishopsparishcouncil.org](http://www.wickhambishopsparishcouncil.org)

## Parish Clerk

Mrs L J Rowland PSLCC  
Wickham Bishops Parish Council  
The Village Hall  
Church Road  
Wickham Bishops  
Essex  
CM8 3JZ  
07542 190176

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30<sup>th</sup> May 2019

The Public and Press are invited, and all Councillors are summoned, to attend the forthcoming meeting of Wickham Bishops Parish Council.

The meeting will be held on Tuesday 4<sup>th</sup> June 2019 at 7.30pm in the Village Hall Boardroom, where the under-mentioned business is proposed to be transacted.

Liane J. Rowland, Clerk to the Council

| AGENDA of Parish Council Meeting<br>to be held on Tuesday 4 <sup>th</sup> June 2019 at 7.30pm in the Village Hall Boardroom |  |
|---|--|
| Item  | Subject  |
| 19/104  | <b>Those Present and Apologies for Absence</b><br>To receive and accept apologies for absence  |
| 19/105  | <b>Declaration of Interests and Compliance with the Ethical Framework</b><br>To receive from Councillors any Disclosable Pecuniary Interests and Non-Pecuniary Interests relating to matters to be considered at the meeting             |
| 19/106  | <b>Approval of Minutes</b><br>To approve the minutes of the Annual Statutory Parish Council meeting held on 7 <sup>th</sup> May 2019   |
| 19/107  | <b>Chairman's Report</b>   |
| 19/108  | <b>Clerk's Report</b>  |
| 19/109  | <b>Neighbourhood Plan</b><br>To receive an update on the progress of the Neighbourhood Plan  |
| 19/110  | <b>Library Strategy Working Group</b><br>To receive a report on progress from the Library Strategy Working Group   |
| 19/111  | <b>Traffic Calming Report</b><br>To receive a report from Mr Adrian Rayner of Maldon District Council's Community Protection Team on TRUCam versus Speedwatch effectiveness and other traffic calming and parking enforcement activities |
| 19/112  | <b>Public Forum - a maximum of 15 minutes with no more than 3 minutes per person</b><br>Chairman to suspend the meeting to allow the public to make representations on agenda items  |
| 19/113  | <b>Parish Sign</b><br>To note the completed installation of the renovated Parish Sign and to thank the volunteers  |

| <b>AGENDA of Parish Council Meeting<br/>to be held on Tuesday 4<sup>th</sup> June 2019 at 7.30pm in the Village Hall Boardroom</b>  |   |
|---|---|
| <b>19/114</b>   | <p><b>Planning Applications and Decisions</b><br/><i>Applications are circulated to all Councillors, prior to publication of the agenda, for study ahead of the meeting. Copies may be obtained from the District Council's website and offices.</i></p> <p>To agree responses to applications and appeals received from Maldon District Council:</p> <ul style="list-style-type: none"> <li>- <a href="#">19/00538/FUL - Wickham Grove Langford Road Wickham Bishops</a></li> <li>- <a href="#">19/00508/HOUSE - Orchard Cottage 11 Handleys Lane Wickham Bishops</a></li> </ul> <p>To note delegated responses made by the Parish Clerk:<br/>WTPO/MAL/19/00501 - Ravello Maypole Road Great Totham - APPROVE</p> <p>To note decisions made by Maldon District Council and the Planning Inspectorate:</p> <ul style="list-style-type: none"> <li>- OUT/MAL/19/00345 - Land Adjacent Little Hill Farm Mope Lane Wickham Bishops – REFUSED</li> <li>- HOUSE/MAL/19/00375 - Heathgate Wood 10 Witham Road Wickham Bishops – APPROVED</li> <li>- HOUSE/MAL/19/00378 - Menmuir 18 Witham Road Wickham Bishops – APPROVED</li> <li>- HOUSE/MAL/19/00303 - Briars Paddock Chase – APPROVED</li> <li>- FUL/MAL/19/00038 - Wickham Place Farm Station Road Wickham Bishops – REFUSED</li> <li>- WTPO/MAL/19/00289 - Maldon Wood Witham Road Wickham Bishops – APPROVED</li> <li>- WTPO/MAL/19/00332 - Tors Wood Chantry Wood Witham Road Wickham Bishops – APPROVED</li> <li>- HOUSE/MAL/19/00359 - Avon Cottage 14 School Road Wickham Bishops – APPROVED</li> </ul> |
| <b>19/115</b>   | <p><b>Monthly Councillor Surgeries</b><br/>To receive a report from the 18<sup>th</sup> May Surgery and note the 15<sup>th</sup> June Surgery attendees</p>   |
| <b>19/116</b>   | <p><b>Neighbourhood Watch Report</b><br/>To receive a report from the NHW Coordinator</p>   |
| <b>19/117</b>   | <p><b>District Council Report</b><br/>To receive a report from District Councillor Jarvis</p>   |
| <b>19/118</b><br>  | <p><b>Salt Bag Scheme Winter 2019-20</b><br/>To decide whether to participate</p>   |
| <b>19/119</b><br><br> | <p><b>Finance</b><br/>To note the balances and agree the proposed list of payments for the month ahead</p> <p>To review the Internal Auditor's report and agree any actions</p>   |
| <b>19/120</b><br>  | <p><b>Governance: Data Protection Policies and Privacy Notices Review</b><br/>To review and re-adopt the Data Protection and Data Breach Policies<br/>To review and re-adopt the General and Staff, Councillors &amp; Role Holders Privacy Notices</p>  |
| <b>19/121</b>   | <p><b>Correspondence:</b></p> <ul style="list-style-type: none"> <li>- Parishioner complaint of frequent late night disturbances at the village hall carpark</li> <li>- Notification of 75<sup>th</sup> Anniversary of VE Day Celebrations 8<sup>th</sup> – 10<sup>th</sup> May 2020 <a href="http://www.veday75.org">www.veday75.org</a></li> </ul>  |
| <b>19/122</b>   | <p><b>Progress Reports from Councillors – no decisions required. To include:</b></p> <ul style="list-style-type: none"> <li>- Parish Paths Partnership footpaths maintenance</li> </ul>   |
| <b>19/123</b>   | <p><b>General Village News to Note:</b></p> <ul style="list-style-type: none"> <li>- None</li> </ul>  |
| <b>19/124</b>   | <p><b>Dates of Next Meetings:</b></p> <ul style="list-style-type: none"> <li>- Friday 21<sup>st</sup> June 2019 Planning Committee Meeting at 11.30am <i>if required</i></li> <li>- Tuesday 2<sup>nd</sup> July 2019 Meeting of the Parish Council at 7.30pm</li> </ul>   |
| <b>19/125</b>   | <p><b>Close of Meeting</b><br/>Items for future agendas:</p> <ul style="list-style-type: none"> <li>- Review of Publication Scheme</li> </ul>   |