

# Wickham Bishops Parish Council

## Parish Councillors

I D Wardrop (Chairman)  
 S J Nicholas (Vice Chairman)  
 H M Bass  
 P J Bates  
 K W Jarvis  
 P D Layley  
 M Mickelsen  
 R Mundell  
 J Williams



Winner Best Kept Village 2009, 2015  
 3<sup>rd</sup> Place Essex Village of the Year 2015  
[www.wickhambishopsparishcouncil.org](http://www.wickhambishopsparishcouncil.org)

## Parish Clerk

Mrs L A Bailey  
 Wickham Bishops Parish Council  
 The Village Hall  
 Church Road  
 Wickham Bishops  
 Essex  
 CM8 3JZ  
 07542 190176  
[info@wickhambishopsparishcouncil.org](mailto:info@wickhambishopsparishcouncil.org)

25<sup>th</sup> February 2021






The Public and Press are invited, and all Councillors are summoned to attend the forthcoming ONLINE Meeting of Wickham Bishops Parish Council on **Tuesday 2<sup>nd</sup> March 2021 starting at 7.30pm** where the under-mentioned business is proposed to be transacted. Those wishing to attend can observe the discussion on Youtube here: <https://tiny.cc/wbpc> (the link will only be accessible from 7.30pm). Questions and comments should be emailed to the Parish Clerk no later than 10.00am on the day of the meeting.

Lorraine A Bailey, Clerk to the Council

= decision required

AGENDA of Online Parish Council Meeting to be held on Tuesday 2 <sup>nd</sup> March 2021 at 7.30pm	
Item	Subject
21/027	<b>Those Present and Apologies for Absence</b> To receive and accept apologies for absence.
21/028 	<b>Declaration of Interests and Compliance with the Ethical Framework</b> To receive from Councillors any Disclosable Pecuniary Interests and Non-Pecuniary Interests relating to matters to be considered at the meeting.
21/029 	<b>Approval of Minutes</b> To approve the Minutes of the Online Parish Council Meeting held on 2 <sup>nd</sup> February 2021.
21/030	<b>Chairman's Report</b>
21/031	<b>Clerk's Report</b>
21/032	<b>Public Forum</b> Chairman to suspend the meeting to address questions from the public on agenda items.
21/033 	<b>Planning Applications and Decisions</b> <i>Applications are circulated to all Councillors, prior to publication of the agenda, for study ahead of the meeting. Copies may be obtained from the District Council's website and offices.</i>  <b>To agree responses to Planning Applications received from Maldon District Council:</b>  <a href="#">20/01303/FUL – Variation of Condition 2 on approved Planning Permission 20/00328/FUL (Demolition of existing dwelling and outbuildings and the erection of a two- storey detached</a>

	<p><a href="#">dwelling house and single storey detached residential annexe, stables and manege), Wurono, Maypole Road, Great Totham</a></p> <p><a href="#">20/01270/HOUSE – Vehicle crossing for a driveway – Shamrock Cottage, 30 Tiptree Road</a></p> <p><a href="#">21/00008/HOUSE – Rear extension and addition of dormer windows and rooflights to garage – Rainbow Cottage, Kelvedon Road</a></p> <p><a href="#">21/00125/FL – Basic details, felling and restocking and the conditions, Land north of Birch Rise known as Wickham Wood, Birch Rise</a></p> <p><b>To note activity in relation to land behind 9 Church Road (if any)</b></p> <p><b>To note the following decisions made by Maldon District Council:</b></p> <p><b>HOUSE/MAL/20/01236</b> The Grange, 16a Grange Road – Single storey rear extension – REFUSED</p> <p><b>LBC/MAL/20/1237</b> The Grange, 16a Grange Road – LBC GRANTED</p> <p><b>HOUSE/MAL/20/01226</b> Extensions and alterations to part convert garage into utility and shower room, replacement flat roof to garage with new parapet detail, alterations to rear and side windows - 12 Wellands - APPROVED</p> <p><b>HOUSE/MAL/20/01289</b> Alterations to front elevation including new fenestration/glazing, alterations to existing front dormer and new roof light to front roof slope, together with the redesign of steps to the front door. Flat roof dormer to rear elevation with a Juliet balcony. Changes to fenestration and replacement of existing windows to rear. Renovation of the driveway and new decking and paving to rear garden. Extension to the existing garage - Willowbank 4 Heathgate - REFUSED</p> <p><b>HOUSE/MAL/20/01294</b> Proposed first floor rear and side extension - 38 Church Road - APPROVED</p>
<b>21/034</b>	<b>Traffic Calming &amp; Highway Matters</b>
<b>21/035</b>	<b>Flooding update</b>
<b>21/036</b>	<b>County Councillor Report</b>
<b>21/037</b>	<p><b>April and May Parish Council Meetings</b> In preparation for the possible return of face-to-face meetings, to consider changing the dates of:</p> <ul style="list-style-type: none"> <li>- April Full Parish Council Meeting (currently scheduled for Tuesday 6<sup>th</sup> April)</li> <li>- Annual Parish Council Meeting (currently scheduled for Tuesday 4<sup>th</sup> May)</li> <li>- Annual Parish Assembly (must be held between 1<sup>st</sup> March – 1<sup>st</sup> June)</li> </ul>
<b>21/038</b>	<p><b>Correspondence</b> One Stop Illuminated Signage – to consider what action, if any, should be taken</p>
<b>21/039</b>	<p><b>Parish Council Communication Strategy</b> To consider ways in which the Parish Council can improve on communicating information to residents</p>
<b>21/040</b>	<p><b>Langford and Ulting Neighbourhood Plan, consultation stage</b> To note, and consider a response (deadline 12<sup>th</sup> March 2021)</p>
<b>21/041</b>	<b>Wickham Bishops Neighbourhood Plan Update</b>

21/042 	<b>Moody Homes Footpath</b> - To note progress with legal transfer and consider if completion by end March 2021 is likely. - Consider quotations received for groundworks to footway
21/043 	<b>BHSA – Playground Repairs – Tarmac and Fencing</b> To consider a request for financial assistance
21/044 	<b>Finance</b> To note the balances and agree the proposed list of payments for March.
21/045 	<b>Governance Review</b> To review and agree any amendments to the following:  <ul style="list-style-type: none"> <li>- Grants Policy</li> <li>- Publication of Photographs Policy</li> <li>- Planning Committee Terms of Reference</li> <li>- Financial Regulations</li> </ul>
21/046	<b>Library Strategy Working Group Update</b>
21/047	<b>District Council Report</b> To receive a report from District Councillor Jarvis
21/048 	<b>Delegated Powers</b> Standing item to consider whether the extended delegated powers in respect of Covid-19 can be lifted
21/049	<b>Progress Reports from Councillors – no decisions required. To include:</b> <ul style="list-style-type: none"> <li>- Rainbow Field tree update</li> <li>- Neighbourhood Watch</li> </ul>
21/050	<b>General Village News and Events to Note</b>
21/051	<b>Dates of Future Meetings</b>
21/052	<b>Close of Meeting</b> Item for future agendas: <ul style="list-style-type: none"> <li>- Standing item to consider whether the delegated powers in respect of Covid-19 can be lifted</li> </ul>