

Wickham Bishops Parish Council

Parish Councillors

I D Wardrop (Chairman)

H M Bass

P J Bates

K W Jarvis

P D Layley

M Mickelsen

R Mundell

J Williams



Winner Best Kept Village 2009, 2015

3rd Place Essex Village of the Year 2015

www.wickhambishopsparishcouncil.org

Parish Clerk

Mrs L A Bailey

Wickham Bishops Parish Council

The Village Hall

Church Road

Wickham Bishops

Essex

CM8 3JZ

07542 190176

info@wickhambishopsparishcouncil.org

Minutes of Statutory Annual Meeting of the Parish Council held on Tuesday 3rd May 2022 at 7.00pm in the Village Hall Board Room

Item	Subject
22/061	<p>Election of Chairman</p> <p>Cllr Bass proposed that Cllr Wardrop continue as Chairman, seconded by Cllr Layley, all in favour. In the presence of the meeting Cllr Wardrop duly signed the Declaration of Acceptance of Office of Chairman form.</p>
22/062	<p>Election of Vice-Chairman</p> <p>Members agreed to leave this position vacant for the time being.</p>
22/063	<p>Those Present and Apologies for Absence</p> <p>In the Chair: Cllr Wardrop</p> <p>Present: Cllrs Bass, Bates, Layley, Mickelsen, Williams, DCllr Morgan and the Clerk. There were 10 members of the public in attendance.</p> <p>Apologies were received from Cllrs Jarvis and Mundell.</p>
22/064	<p>Declaration of Interests and Compliance with the Ethical Framework</p> <p>There were none.</p>
22/065	<p>Appointment of Members to Committees</p> <p>The meeting agreed that members should continue in their current posts, the situation to be reviewed once the vacancy for Councillor had been filled.</p>
22/066	<p>Approval of Minutes</p> <p><u>Minutes of the Parish Council Meeting held on 5th April 2022</u> It was resolved that the Minutes be approved, proposed Cllr Williams, seconded Cllr Layley, all in favour.</p> <p><u>Minutes of the Planning Committee Meeting held on 22nd April 2022</u> It was resolved that the Minutes be approved, proposed Cllr Wardrop, seconded Cllr Mickelsen, all in favour.</p>
22/067	<p>Chairman's Report</p> <p>The Chairman reminded members of the Annual Report and asked for their input with a view to publishing and distribution with the next Parish Magazine.</p>
22/068	<p>Public Forum</p> <p>Members of the public gave their objections to Planning Application 22/00432/FUL. The agent for the same planning application read out a statement on behalf of the applicant.</p>
22/069	<p>Planning Applications and Decisions</p> <p>Cllr Bass took the Chair for this item and reminded those present that the Parish Council were merely a consultee in the process - the final decision rested with MDC.</p>

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	<p>21/00391/HOUSE 7 Church Road Change of materials and change fenestration. Resolved: The Parish Council had no objection and no further comment to make.</p> <p>22/00150/WTPO Spinneys 33 Blacksmiths Lane T2 Pine – Remove large bough hanging off tree. The Tree Warden advised that as this was a matter of safety, he felt that permission ought not to have been required. Resolved: The Parish Council had no objection to the proposals.</p> <p>22/00432/FUL Land between Glen Acres and Chantry House, Ishams Chase Erection of a detached dwelling. The objections raised by neighbouring residents were noted and letters from 4 individuals. The agent had written comparing a recent Appeal decision in Burnham on Crouch. It was acknowledged that a housing need had been identified in this particular case (for 232 dwellings) and could not be compared to the one large dwelling being considered here. The Parish Council would draw the following matters to MDC’s attention:</p> <ul style="list-style-type: none"> • It was understood the Applicant did not own the area of land between Ishams Chase and the hedgerow which was proposed as access to the plot. • WBPC had been made aware of a covenant on the land which MDC should investigate. • National Highways were considering re-routing a gas pipeline through this area as part of the A12 Chelmsford to A120 widening scheme. <p>Resolved: After full discussion, members agreed to recommend REFUSAL on the following grounds:</p> <ul style="list-style-type: none"> • The site is outside of the settlement boundary in contravention of Policy S8 of Maldon District Local Development Plan (LDP). • Local wildlife as well as the intrinsic character and beauty of the area will be adversely impacted, contrary to Policy S8 of the LDP. • An additional dwelling on this rural site, remote from community services and inaccessible by a range of means of transport represents an unsustainable form of development contrary to Policy S1 of the LDP. • The development of this greenfield site for an additional dwelling, with a new access onto Ishams Chase (a private road as well as a Public Footpath) would erode the existing rural character and have a detrimental effect on the appearance of the area. • It is in conflict with the WB Village Design Statement. • It does not meet a recognised housing need as identified in the WB Neighbourhood Plan. • It contravenes Policy WBen 02 Biodiversity and Natural Habitats (WB Neighbourhood Plan) • It contravenes Policy WBen 04 Open spaces (WB Neighbourhood Plan) <p>Proposed Cllr Bass, seconded by Cllr Wardrop, all in favour. District Cllr Morgan was asked to call in this Application for full consideration by the MDC Planning Committee, to make contact with the MDC Conservation Officer to ensure that a full survey was carried out and liaise with the resident on matters relating to the covenant.</p> <p>21/01098/FUL Land North of Crabbs Farm, Back Lane, Wickham Bishops. Erection of a detached dwelling, garage, landscaping and associated works. Members noted re-submission following land ownership clarification. Resolved: Whilst this did not alter the Parish Council’s position, the Clerk was asked to write again to MDC with a recommendation for REFUSAL. In the event MDC Officers were going to recommend approval, District Cllr Morgan was asked to call in the application.</p>
22/070	<p>Councillor Vacancy MDC confirmed that, following the formal advertising period, there had been no call for an election. Two expressions of interest had been received. Resolved: The Parish Council to advertise the vacancy on the Notice Board, FB page and website with a closing date of 17th May asking applicants why they wished to become a Parish Councillor, and what skills/experience they would bring to the role.</p>

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22/071 Platinum Jubilee Celebrations – The Platinum Path
It was unlikely that the Platinum Path would be ready for opening on Jubilee weekend as full consideration had yet to be given to the installation of pedestrian barriers at either end of footpath, following advice given by the ECC PROW Officer. **Resolved:** Cllrs Bass and Wardrop to hold a site meeting and make recommendations at the June PC Meeting.

22/072 Correspondence
The invitation from MDC Community Engagement Team to a meeting on 8th June 2022 was noted. **Resolved:** The Chairman to consider whether attendance would benefit WBPC.

Farming & Wildlife Advisory Group, funded pond conservation project. **Resolved:** Cllr Williams to make contact expressing interest although a site had not yet been identified.

22/073 Finance
The meeting noted the bank balance and agreed the proposed list of payments for the month ahead as per the Finance Report

Finance Report for Wickham Bishops Parish Council				
May 2022				
Prepared by:	Lorraine Bailey, Parish Clerk & RFO			29 Apr 22
Status as at 29 April 2022		Debit	Credit	Balances B/F
Unity Trust Current Account				13,565.07
Unity Trust Deposit Account				0.00
Petty Cash Float				0.00
Unbanked Cash				0.00
Stamps				5.10
Total Funds Brought Forward				13,570.17
Payment made between meetings for authorisation:				
IP0566	Beacon Hill Rovers FC, Jubilee Picnic Grant	-£500.00		
Income	MDC Annual Precept		£21,545.00	
	Unity Trust Current Account Balance at 29 April 2022			£34,610.07
Unity Trust Current Account Payments for May 2022				
IP0567	WB & LB PCC, Hire of Church Hall 5.4.22	-£36.00		
IP0568	Npower, Street light electricity January - March 2022	-£60.44		
IP0569	Zurich, Annual Insurance Premium	-£423.47		
IP0570	Clerk Salary, April 2022	-£726.35		
IP0571	L A Bailey, Reimbursements, HP Instant Ink, Vodafone top-up, stamps, laminating pouches, paper cups for Assembly	-£56.09		
	Total Transactions	-£1,802.35	£21,545.00	
	Unity Trust Current Account Balance after May payments			£33,307.72
Postage Stamps				
	Stamp Purchase		£8.16	
	Stamp Use	-£2.89		
	Total Transactions	-£2.89	£8.16	
	Stamp Balance 29/04/2022			£10.37
	Total Funds Held after May payments including Stamps			33,318.09

22/074 Confirmation of Exemption from a Limited Assurance Review for Year Ended 31st March 2022
Resolved: It was agreed unanimously that the Chairman would sign the Confirmation of Exemption form.

22/075 Approval of Annual Governance Statement
Resolved: It was agreed by all, and the Chairman duly signed Section 1 of the Annual Return.

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22/076	<p>Approval of Annual Accounting Statements Resolved: It was agreed, and the Chairman duly signed Section 2 of the Annual Return.</p>
22/077	<p>Progress Reports from Councillors Cllr Bass updated the meeting on the successful completion of works carried out on the muddy section of Handleys Lane footpath, for which he was thanked. Cllr Bass to claim for the cost of aggregate.</p> <p>A recent Library meeting had spoken of Parish Council involvement with the Love Your Library Open Day on Saturday 28th May when local groups would be promoting themselves.</p> <p>Members considered where to hold future Parish Council Meetings now that Covid 19 social distancing was no longer required. The Clerk reminded Councillors that the PC had a credit with BHSA, the exact amount of which she would check.</p> <p>Councillors agreed to consider the possible resurrection of monthly Parish Council Surgeries next meeting.</p>
22/078	<p>General Village News and Events to Note None.</p>
22/079	<p>Date of Next Meeting: Planning Committee Meeting, Friday 20th May 2022, 11.30am (if required) Parish Council Meeting, Tuesday 7th June 2022, 7.30pm, venue to be confirmed</p>
22/080	<p>Close of Meeting There being no further business, the meeting closed at 8.05pm.</p>