

Wickham Bishops Parish Council

Parish Councillors

I D Wardrop (Chairman)
 S J Nicholas (Vice Chairman)
 H M Bass
 P J Bates
 K W Jarvis
 P D Layley
 M Mickelsen
 R Mundell
 J Williams



Winner Best Kept Village 2009, 2015
 3rd Place Essex Village of the Year 2015
www.wickhambishopsparishcouncil.org

Parish Clerk

Mrs L A Bailey
 Wickham Bishops Parish Council
 The Village Hall
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 Wickham Bishops
 Essex
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15th November 2021

Cllrs Mickelsen, Nicholas and Williams are summoned and the Public and Press are invited to attend the forthcoming Meeting of Wickham Bishops Parish Council's Finance Committee on **Friday 19th November 2021 at 11.30am in St Bartholomew's Church Hall** where the under-mentioned business is proposed to be transacted.


Wickham Bishops Parish Council are keen to do all they can to help prevent the spread of Covid-19. It would be appreciated if all attendees could:

- * Wear masks * Leave their details on the register * Keep socially distanced ***
- * Use hand sanitiser * Do not attend if unwell * Maximum room capacity is 30 ***

Lorraine A Bailey, Clerk to the Council

= decision required

AGENDA of Finance Committee Meeting to be held on Friday 19th November 2021 at 11.30am	
Item	Subject
21F/001	Those Present and Apologies for Absence To receive and accept apologies for absence
21F/002	Declaration of Interests and Compliance with the Ethical Framework To receive from Councillors any Disclosable Pecuniary Interests and Non-Pecuniary Interests relating to matters to be considered at the meeting
21F/003	Public Forum Chairman to suspend the meeting to address questions from the public on agenda items.
21F/004 	Process and Controls Review <ul style="list-style-type: none"> - To review the internal controls and 2020-21 audit report - To review the internal auditor contract and agree a recommendation for approval by Full Council
21F/005 	Asset Register and Risk Assessment Review
21F/006 	Current Year Budget Performance and Project Review <ul style="list-style-type: none"> - To review planned and actual spending in 2021-22 and projected end of year balance - To consider grass-cutting quotes received and agree a recommendation for approval by Full Council - To consider Scribe accounting package - To consider increasing the hours of MDC's Trucam team for catching speeding motorists

	<ul style="list-style-type: none"> - To consider recommendations by Internal Auditor to set Reserves at £10k & Elections £2k - To consider setting aside a sum for the Queen's Platinum Jubilee - To review new items for current year spending for approval by the Full Council
21F/007	Budget and Precept 2022-2023 <ul style="list-style-type: none"> - To develop the budget and precept proposals for approval by the Full Council
21F/008	Date of Next Meeting Tuesday 7 th December 2021 Full Parish Council Meeting, 7.30pm, Church Hall Tuesday 4 th January 2021 Full Parish Council Meeting, 7.30pm, venue tbc
21F/009	Close of Meeting