

# Wickham Bishops Parish Council

## Parish Councillors

I D Wardrop (Chairman)  
S J Nicholas (Vice Chairman)  
H M Bass  
P J Bates  
K W Jarvis  
P D Layley  
M Mickelsen  
R Mundell  
J Williams



Winner Best Kept Village 2009, 2015  
3<sup>rd</sup> Place Essex Village of the Year 2015  
[www.wickhambishopsparishcouncil.org](http://www.wickhambishopsparishcouncil.org)

## Parish Clerk

Mrs L A Bailey  
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## Minutes of Wickham Bishops Parish Council Meeting held on Tuesday 2<sup>nd</sup> November 2021 at 7.30pm in the Church Hall

Item	Subject
<b>21/159</b>	<p><b>Those Present and Apologies for Absence</b> In the Chair: Cllr Wardrop Present: Cllrs Bass, Layley, Mickelsen, Nicholas, Williams and the Clerk. County Cllr M Durham. Apologies for absence were accepted from Cllrs Bates, Jarvis &amp; Mundell. There was one member of the public present.</p> <p>The Chairman welcomed those present and thanked them for their co-operation in agreeing to wear masks throughout the meeting to prevent the possible spread of Covid-19 and help everyone feel safe. It was noted that the agenda was brief so as to keep the amount of time attendees were required to be indoors to a minimum.</p>
<b>21/160</b>	<p><b>Declaration of Interests and Compliance with the Ethical Framework</b> There were none.</p>
<b>21/161</b>	<p><b>Approval of Minutes</b> The Minutes of the Parish Council Meeting held on 5<sup>th</sup> October 2021 were agreed by all as a true record, proposed Cllr Mickelsen, seconded Cllr Bass, all in favour.</p>
<b>21/162</b>	<p><b>Chairman's Report</b> The Chairman confirmed he would attend the Remembrance Service to be held at the War Memorial on Sunday 14<sup>th</sup> November at 2.30pm and would lay a poppy wreath on behalf of WBPC.</p>
<b>21/163</b>	<p><b>Clerk's Report</b> A resident of Tiptree Road had telephoned concerned about lines drawn on the verge near her property indicating the possible line of a new footway. The resident believed this land was in her ownership.</p> <p>The Clerk had approached MDC to enquire about an increase in TRUCAM hours for 2022/23. They advised that they currently only had one TRUCAM and were awaiting new staff to be trained but would be happy to discuss additional hours once this was in place.</p>
<b>21/164</b>	<p><b>Public Forum - a maximum of 15 minutes with no more than 3 minutes per person</b> A member of the public outlined his concerns following a recent traffic accident on Witham Road involving two cyclists and after making contact with Priti Patel MP, he gave details of his recent site meeting with the MP and County Cllr Mark Durham.</p>
<b>21/167</b>	<p><b>Traffic Calming &amp; Highway Matters</b> In view of the above, the meeting agreed to deal with Agenda Item 21/167 at this point. The Parish Council had been asking Highways for their help to reduce accidents along this particular stretch of Witham Road for many years, and in the most recent email correspondence, Cllr Lee Scott had explained that as only two serious incidents had been recorded by the police in the past 3 years, a reduction in the speed limit to 40mph</p>

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would not be approved. The Chairman reiterated that the Parish Council had asked for a reduced speed limit, solid white lines and indeed any other measures that Highway engineers thought might assist in reducing accidents and an LHP Scheme Request along these lines had been submitted to Cllr Durham after the October PC Meeting. It was noted that the signage improvements approved by ECC some time ago were yet to be installed.

**Church Road Site Meeting with Cllr Lee Scott, Friday 5th November 2021, 12.30pm** Cllrs Bass and Wardrop would attend. It was understood that Cllr Scott would also be visiting Witham Road and have a demonstration of Trucam. With regard to WBPC's long list of outstanding Highways issues, Cllr Durham asked if these could be re-sent to him.

With regard to the Five Corners junction, Cllr Durham confirmed that the trial would be going ahead. WBPC did not believe the possible solutions identified would help, but reluctantly agreed to await the results.

Cllr Nicholas reported that he had met with a relative of one of the owners of land along Tiptree Road where overgrown vegetation was causing problems for traffic. The landowner had applied to MDC for permission to carry out works to the trees and the situation would be monitored.

**21/165**

**Planning Applications and Decisions**

Cllr Bass took the Chair for this item. He reminded those present that WBPC was merely a consultee in the process and that the final decision rested with MDC.

**21/00922/HOUSE – 28 Byron Drive Proposed single storey extension to replace the existing conservatory to the rear and garage window to be infilled to the rear. Resolved:** The Parish Council had no objection and recommended APPROVAL.

**21/00817/VAR – New property at Hornbeams, Blue Mills Hill Variation of Condition 4 (landscaping details). Resolved:** The Parish Council recommended APPROVAL.

**21/01055/WTPO – 28 Tiptree Road, T5 Ash, reduce crown by 5m, reduce lateral spread by 2m.** The comments of the Tree Warden were noted. **Resolved:** The Parish Council had no objection and recommended APPROVAL.

**21/01088/LDP – Elmwood, 20 Witham Road. Claim for lawful development certificate for a proposed single storey rear extension. Demolition of single storey lean to side extension. New entrance doors to side elevation. Resolved:** The Parish Council had no objection to the works.

The following decisions made by Maldon District Council were noted:

**HOUSE/MAL/21/00795** Strathyre 18B Grange Road. Single storey rear extension. **APPROVED**

**HOUSE/MAL/21/00851** Trewithen 37B Church Road. Replace existing porch with a traditional Oak storm porch and replace existing casement pvcu white windows to Anthracite Grey casement windows. **APPROVED**

**NMA/MAL/21/00963** Dobbins, Carters Lane. Application for non-material amendment following grant of Permission 21/00506/HOUSE. Amendment sought: Divide garage in half allowing one side to be secured by a garage door and remaining side to be open at front and side in style of a cart lodge. **REFUSED.**

**LDP/MAL/21/00854** Elmwood 20 Witham Road. Claim for lawful development certificate for the erection of single storey rear extension. Demolition of single storey lean to side extension. New entrance doors to side elevation. **REFUSED**

**HOUSE/MAL/21/00800** Park House, Wickham Hall Lane. Two storey rear extension etc. **APPROVED.**

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21/166

**Other Planning Matters**

Great Totham Neighbourhood Plan Consultation. Cllrs Wardrop and Williams had read the Plan and agreed that there was nothing that would affect WB adversely or otherwise. **Resolved:** The Clerk to respond accordingly.

21/168

**Finance**

The meeting noted the bank balance and agreed the following list of payments for the month ahead

<b>Finance Report for Wickham Bishops Parish Council</b>				
<b>November 2021 PC Meeting</b>				
Prepared by:	Lorraine Bailey, Parish Clerk & RFO			31 Oct 21
<b>Status as at 31 October 2021</b>	<b>Debit</b>	<b>Credit</b>	<b>Balances B/F</b>	<b>Balances C/F</b>
Unity Trust Current Account			24,662.84	
Unity Trust Deposit Account			0.00	
Petty Cash Float			0.00	
Unbanked Cash			0.00	
Stamps			9.91	
<b>Total Funds Held 31/10/2021</b>			<b>24,672.75</b>	
<b>Unity Trust Current Account Payments for November</b>				
IP0522	J&M Payroll Services, Payroll September	-£24.00		
IP0523	L A Bailey, Clerk Salary - October 2021	-£714.26		
IP0524	E.on, Streetlighting electricity 1.7.21 - 30.9.21	-£37.66		
IP0525	WB & LB PCC, Hire of Church Hall 5.10.21	-£36.00		
IP0526	Maldon DC, Trucam services July - September 2021	-£378.65		
IP0527	Cllr Nicholas, reimbursement for tree stake & tie Box Iron Corner and chalk pen for Tommy	-£26.41		
IP0528	L A Bailey, reimbursement total £147.14, for:			
	Information Commissioner's Office Annual renewal	-£40.00		
	Fasthosts - WBPC domain renewal	-£19.19		
	HP Instant Ink	-£9.99		
	Poppy Wreath from Royal British Legion	-£50.00		
	Smile Transparent Fasks Masks	-£27.96		
	<b>Total Transactions</b>	<b>-1,364.12</b>	<b>0.00</b>	
	<b>Unity Trust Current Account Balance</b>			<b>23,298.72</b>
<b>Stamps August</b>				
	Stamp Purchase	0.00		
	Stamp Use	-0.66		
	<b>Total Transactions</b>	<b>-0.66</b>		
	<b>Stamp Balance 31/10/2021</b>			<b>9.25</b>
	<b>Total Funds Held 31/10/2021 including Stamps</b>			<b>23,307.97</b>

Cllr Bass asked if a sum of £100 could be set aside in the 2022/23 budget for purchasing trees to replace the ones on Queens Avenue that had unfortunately not survived. **Action:** Cllr Nicholas agreed to ask the footpath volunteers to trim the grass around the trees.

21/169

**Correspondence**

Platinum Jubilee celebrations - invitation to Great Totham Parish Meeting on 22<sup>nd</sup> Nov 7.30pm. **Action:** Cllrs Bass and Wardrop to attend on behalf of WBPC.

Green Spaces & Biodiversity Project. Cllr Williams reported that she was in the process of setting up a meeting to discuss this topic further. Whilst it was a worthwhile cause, the Parish Council did not own any land and as such were limited in what they could do, other than involving other landowners to possibly allow biodiversity on small spaces in the village.

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	Correspondence had been received from a resident concerned that the nearby Maypole Road development would mean more traffic through Wickham Bishops.
<b>21/170</b>	<p><b>Progress Reports from Councillors – no decisions required</b></p> <p><i>Essex Forest Initiative 4.10.21.</i> Cllr Williams reported on her attendance. If we could agree specific sites and landowners, then this would be a worthwhile project. It was thought Cllr Jarvis may be interested.</p> <p><i>Moody Homes Footpath</i> The Clerk had submitted a grant request to CIF, the outcome of which should be forthcoming during November. Once a decision had been reached, a start on vegetation clearance would be made in order not to lose out on the Locality Fund grant already notified to us of £1500.</p> <p><i>Library</i> Cllr Layley was pleased to report that Library staff had been busy stocking the shelves with books following the recent refurbishments. It was not known whether the toilets had been upgraded to allow disabled access.</p> <p>Cllr Mickelsen advised that a resident of Handleys Lane had been served with an ASBO notice following the feeding of seagulls on the playing field.</p> <p>Following an attack on his dog by another dog whilst walking along Mope Lane, Cllr Wardrop had reported the incident to MDC who were understood to be taking action against the owner. Cllr Wardrop was aware of other instances of dogs being attacked there and encouraged their owners to report the cases to MDC.</p>
<b>21/171</b>	<p><b>General Village News and Events to Note</b></p> <p>There were none.</p>
<b>21/172</b>	<p><b>Date of Next Meeting:</b></p> <p>Finance Committee Meeting – Friday 19<sup>th</sup> November 2021 11.30am, Church Hall</p> <p>Full Parish Council Meeting – Tuesday 7<sup>th</sup> December 2021 7.30pm, Church Hall</p>
<b>21/173</b>	<p><b>Close of Meeting</b> There being no further business, the meeting closed at 8.50pm.</p> <p>Items for future agendas:</p> <ul style="list-style-type: none"> <li>- Standing item to consider whether the delegated powers in respect of Covid-19 can be lifted</li> </ul>