

Wickham Bishops Parish Council

Parish Councillors

Mrs A Mickelsen (Chairman)
I D Wardrop (Vice-Chairman)
H M Bass
P J Bates
K W Jarvis
I S F MacGregor
R Mundell
S J Nicholas
J Williams



Winner Best Kept Village 2009, 2015
3rd Place Essex Village of the Year 2015
www.wickhambishopsparishcouncil.org

Parish Clerk

Mrs L J Rowland PSLCC
Wickham Bishops Parish Council
The Village Hall
Church Road
Wickham Bishops
Essex
CM8 3JZ
07542 190176

info@wickhambishopsparishcouncil.org

MINUTES of Parish Council Meeting held on Tuesday 1st October 2019 at 7.30pm in the Village Hall Boardroom	
Item	Subject
19/167	Those Present and Apologies for Absence In the chair: Cllr Wardrop Present: Cllrs Bass, Bates, MacGregor and Williams; the Clerk. Apologies for absence from Cllrs Jarvis, Mickelsen, Mundell and Nicholas were given. Two members of the public were present (arr. 7.35pm).
19/168	Declaration of Interests and Compliance with the Ethical Framework There were no Declarations of Interests.
19/169	Approval of Minutes Resolved: that the minutes of the Parish Council meeting held on 3 rd September 2019 be approved as a true record. Proposed Cllr MacGregor, seconded Cllr Williams.
19/170	Chairman's Report There was nothing to report on behalf of the Chairman of the Parish Council, Cllr Mickelsen, due to a quiet September.
19/171	Clerk's Report The Clerk reported that the micro-grant application for furniture at the library had been submitted and the new dog waste bins had been requested from Maldon District Council's (MDC) Community Protection Team (CPT). The leaking fire hydrant at Blue Mills bridge had been fixed and quotes received for maintaining the parish benches. Two members of the public joined the meeting. Action: The Clerk to write to the owners of Hill Place Cottage and Benton Hall Golf Club, regarding overgrown hedging along Station Road and Mope Lane, respectively. Action: Cllr Nicholas to inspect the growth along the river by Footpath 5.
19/172	Neighbourhood Plan The NHP Working Group Leader, Cllr Williams, was pleased to report that the responses to the Regulation 14 consultation had been reviewed and amendments made as necessary to the Plan. The grant funding for the Landscape Character Assessment had been received and the LCA expected to be completed in mid-October. The pre-Regulation 15 version of the Plan would then be updated with the LCA findings. Councillors expressed their thanks to the members of the Group, in particular to Ms Stella Scrivener and Ms Juliet Kirkaldy, for their hard work in progressing the Plan.
19/173	Library Strategy Working Group The report from Cllr Jarvis, Leader of the Library Strategy Working Group, was received and receipt of the building valuation figure from Essex County Council noted. The building condition report and running costs had not been provided, preventing further development of the business case. The 19 th October open day plans were progressing well with advertising in the parish magazine, on the noticeboards and online. Several community groups were due to be present.

MINUTES of Parish Council Meeting held on Tuesday 1st October 2019 at 7.30pm in the Village Hall Boardroom	
19/174	<p>Public Forum - a maximum of 15 minutes with no more than 3 minutes per person</p> <p>A member of the public queried the status of the Local Highways Panel (LHP) request to extend the Blue Mills Hill traffic lights' working hours (<i>covered under item 19/180</i>).</p> <p>A member of the public was directed to Essex Highways for advice to remove white road marking paint.</p>
19/175	<p>Planning Applications and Decisions</p> <p><u>Applications</u></p> <p>19/00895/FUL - Leys Manor Langford Road Wickham Bishops</p> <p>No letters of representation had been received.</p> <p>The Chairman of the Planning Committee, Cllr MacGregor, summarised the application. Councillors expressed no cause for concern.</p> <p>Resolved: The Parish Council recommended APPROVAL. Proposed Cllr MacGregor, seconded Cllr Wardrop.</p> <p>There were no delegated responses made by the Parish Clerk to note.</p> <p>The decisions made by Maldon District Council and the Planning Inspectorate were noted. Councillors expressed concern at the Planning Inspector's lack of weight given to <i>Policy S8 - Settlement Boundaries and the Countryside</i> of the Maldon District Local Development Plan and the apparent inconsistency with a similar, nearby, appeal application.</p> <p>The District Council's and Planning Inspectorate's decisions on the following applications were also noted:</p> <ul style="list-style-type: none"> - HOUSE/MAL/19/00653 – Heath House 13 Heathgate Wickham Bishops – APPROVED - HOUSE/MAL/19/00721 – 12 Wellands Wickham Bishops – APPROVED - FUL/MAL/19/00038 – Wickham Place Farm Station Road Wickham Bishops – APPEAL ALLOWED
19/176	<p>Monthly Councillor Surgeries</p> <p>There were no members of the public at the 21st September Surgery. Attendees at the 19th October Surgery will be Cllrs MacGregor and Wardrop, should no other Councillors be available.</p>
19/177	<p>Neighbourhood Watch Report</p> <p>No crime or antisocial behaviour had been reported to the NHW Coordinator during September.</p>
19/178	<p>District Council Report</p> <p>The report from District Councillor Jarvis was received, with D/Cllr Jarvis writing that MDC had missed its accounts approval deadline and a study of the feasibility of moving MDC's offices was being considered. The outline application for the North Heybridge Garden Suburb development had been approved, ensuring the 5-year land supply target remained met.</p> <p>D/Cllr Jarvis had received clarification that he could not share any details of planning enforcement actions; the Parish Council would need to assume that retrospective applications might be contentious and inform neighbours appropriately.</p>
19/179	<p>Finance</p> <p>Resolved: The balances were noted and the list of payments agreed. Proposed Cllr Wardrop, seconded Cllr MacGregor.</p> <p>Resolved: The Parish Council would instruct Mr George Wise to carry out bench and finger post maintenance and the Tommy soldier installation at a cost of £383 plus Tommy installation hardware (<i>in accordance with the General Power of Competence, Localism Act 2011, s.1(1)</i>). Proposed Cllr Wardrop, seconded Cllr Williams.</p>
19/180	<p>Traffic Calming, Local Highways Panel and South Essex Parking Partnership Requests</p> <p>Cllr Wardrop reported on a meeting with D/Cllr Jarvis and Mr Tom Eng, LHP Liaison Officer for Maldon district. D/Cllr Jarvis would be pursuing an increase in the number of Parish Councillors on the Maldon LHP, to bring it into line with other LHPs.</p> <p>Following advice from the LHP Officer, D/Cllr Jarvis would request a traffic survey from C/Cllr Durham CC, to provide evidence of the need for signage to discourage HGVs from using Carters Lane.</p>

**MINUTES of Parish Council Meeting
held on Tuesday 1st October 2019 at 7.30pm in the Village Hall Boardroom**

	<p>The LHP Officer had confirmed that parking restrictions at Snows Corner would be a matter for the SEPP. A motion was put forward to request restrictions from the SEPP, however it received insufficient support and the motion failed.</p> <p>Action: <i>The Clerk to write to the DVLA to report the continued parking of untaxed vehicles on Great Totham Road.</i></p> <p>Action: <i>The Clerk to write to the Community Protection Team to report the continued parking of a taxed vehicle obstructing the junction of Great Totham Road and The Street.</i></p> <p>Support for a bus cage marking at the bus stop near the Kelvedon Road surgery had been obtained from the Passenger Transport team and would be added to the LHP list. The LHP Officer was able to report that the Five Corners junction was being reviewed by the Casualty Reduction Team; whilst a significant change to the junction might be forthcoming it was likely to be a lengthy process.</p> <p>Action: <i>Cllr Wardrop to continue to pursue an extension of the 30mph limit past the Five Corners junction in the interim.</i></p> <p>In response to a query from a resident, the LHP Officer confirmed that highways mirrors required either consent from the Department for Transport or between landowners. Finally, the Maldon LHP Officer had agreed to raise the issue of the weeds obstructing visibility at Blue Mills bridge with his counterpart supporting the Braintree LHP.</p> <p>Cllr Bass had attended the Braintree LHP meeting to pursue the extension to the Blue Mills Hill traffic lights' operational hours. The Braintree LHP Liaison Officer confirmed that a three-month trial would commence, which would allow the traffic flow impact to be analysed. The operational time would be between 6am and 9pm daily, including weekends, and was not expected to commence before December.</p>
19/181	<p>Correspondence</p> <p>The query from a parishioner regarding the parking of vehicles for sale in Great Totham Road was noted. The Maldon CPT had advised that the legislation was proving difficult to enforce and other sanctions would be explored. A phone call received from the Maldon CPT Leader, Mr Adrian Rayner, had revealed that greater resources would be available to the CPT following the recent reorganisation.</p> <p>The notification from Braintree District Council of a consultation on plans to develop a business and innovation park to the west of Great Notley was noted.</p>
19/182	<p>Progress Reports from Councillors</p> <p>Cllr Bates stated that he was still waiting on the EALC's list of alternative website providers and was researching other options; the Clerk advised that the minimum requirement of providing statutory information and meeting accessibility regulations could always be met with a basic website if necessary.</p> <p>It was clarified that questions over the ownership of a field known both as Glebe Field and Rectory Field, was not a matter for the Parish Council to resolve and that Councillors could not advise on planning matters other than to explain the process.</p>
19/183	<p>General Village News to Note</p> <p>There was no village news to note.</p>
19/184	<p>Dates of Next Meetings:</p> <ul style="list-style-type: none"> - Friday 18th October 2019 Planning Committee Meeting at 11.30am <i>if required</i> - Tuesday 5th November 2019 Meeting of the Parish Council at 7.30pm - Friday 15th November 2019 Finance Committee Meeting at 10.30am
19/185	<p>Close of Meeting 9.04pm</p> <p>Items for future agendas:</p> <ul style="list-style-type: none"> - Adoption of updated Financial Regulations (December) - Budget and precept approval (December)