

Wickham Bishops Parish Council

Parish Councillors

I D Wardrop (Chairman)
S J Nicholas (Vice Chairman)
H M Bass
P J Bates
K W Jarvis
P D Layley
M Mickelsen
R Mundell
J Williams



Winner Best Kept Village 2009, 2015
3rd Place Essex Village of the Year 2015
www.wickhambishopsparishcouncil.org

Parish Clerk

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Minutes of Wickham Bishops Parish Council Meeting held on Tuesday 5th October 2021 at 7.30pm

Item	Subject
21/141	<p>Those Present and Apologies for Absence In the Chair: Cllr Wardrop Present: Cllrs Bass, Bates, Layley (from Item 21/147), Mickelsen, Mundell and the Clerk. Apologies for absence were accepted from Cllrs Jarvis, Nicholas & Williams and County Cllr Durham. There were 8 members of the public present.</p>
21/142	<p>Declaration of Interests and Compliance with the Ethical Framework Cllr Mundell declared a non-pecuniary interest in the Crabbs Farm Planning Application due to friendship with the Applicants.</p>
21/143	<p>Approval of Minutes The Minutes of the Parish Council Meeting held on 7th September 2021 were approved as a true record, proposed Cllr Wardrop, seconded Cllr Mickelsen, all in favour. The Minutes of the Planning Committee Meeting held on 17th September 2021 were approved, proposed Cllr Bass, seconded Cllr Mickelsen, all in favour.</p>
21/144	<p>Chairman's Report The Chairman was pleased to report that the recent Litter Pick had been successful, with over 12 volunteers taking part.</p>
21/145	<p>Clerk's Report Nothing to report</p>
21/146	<p>Public Forum - a maximum of 15 minutes with no more than 3 minutes per person The Chairman suspended the meeting and members of the public spoke on Planning Applications 21/00946/FUL, 21/00910/FUL, 21/00953/FUL and the request for an additional bench in Grange Road.</p>
21/147	<p>Planning Applications and Decisions The Chairman reminded members of the public present that WBPC was merely a consultee in the process and that the final decision rested with MDC. Cllr Bass as Planning Committee Chairman took the Chair for this item.</p> <p>21/00908/HOUSE – Franklin Gate, Kelvedon Road Wickham Bishops. Single storey side and rear extension. Resolved: The Parish Council recommended APPROVAL, proposed Cllr Mundell, seconded Cllr Wardrop, all in favour.</p> <p>21/00946/FUL – Fieldway, Station Road, Wickham Bishops. Two storey replacement dwelling. It was noted that the proposals were inside the boundary line and were a 'one for one' replacement. Resolved: The Parish Council recommended APPROVAL, proposed Cllr Bass, seconded Cllr Wardrop, all in favour.</p> <p>21/00944/LDP – The Gallop, 1 Poney Chase, Wickham Bishops. Claim for lawful development certificate for a proposed single storey side extension. Resolved: The Parish Council had concerns over the very close proximity to the neighbouring property and would draw MDC's attention to this.</p>

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21/00910/HOUSE – Crabbs Farm, Back Lane, Wickham Bishops. Two storey side and rear extension to existing house. Render to front elevation and parapet to roof line. Demolition of existing four outbuildings. Cllr Bass had visited the site. **Resolved:** The Parish Council recommended APPROVAL, proposed Cllr Wardrop, seconded Cllr Bass, all in favour (Cllr Mundell abstained).

21/00953/FUL – Land adj Little Hill Farm, Mope Lane, Wickham Bishops. Erection of single dwelling with garage and access. Those present were mindful of the Parish Council’s previous objections on this site. However, MDC had granted outline approval for a dwelling on this land and members were reassured that the applicants had sought advice from MDC. Whilst the garage was proposed to the front of the dwelling, screening would be provided. **Resolved:** The Parish Council recommended APPROVAL, proposed Cllr Wardrop, seconded Cllr Bass, 4 in favour, one against.

OUT/MAL/21/00824 – Five Corners, Maypole Road. Outline planning permission with the matter of access for consideration for a new detached dwelling. Members noted that MDC would be considering this application at their North Western Area Planning Committee Meeting on 6th October 2021.

The following decisions made by Maldon District Council were noted:

HOUSE/MAL/21/00719, The Spinney, Kelvedon Road. Erection of bespoke orangery. **APPROVED.**

WTPO/MAL/21/00690, Columbine 31 Blacksmiths Lane. **PART REFUSED/PART APPROVED.**

HOUSE/MAL/21/00709, Leys Manor Langford Road. Proposed single storey side extension, comprising garden room and first floor balcony and extension to terrace. **APPROVED**

21/148

Other Planning Matters

Planning Committee replacement In view of Cllr Williams’ preference to avoid face to face meetings at present, Cllr Mickelsen agreed to continue to sit on the Planning Committee for the time being.

Great Totham Neighbourhood Plan Consultation (deadline 5th Nov). **Action:** Cllrs Wardrop and Williams to read the Plan and make recommendations for a WBPC response before the next Meeting.

21/149

Traffic Calming & Highway Matters

To consider making a further request to SEPP for yellow line parking restrictions at Snows Corner The criteria had been studied again and members agreed not to make a further request to SEPP but to await the results of the recent LHP Scheme submission for ‘build-outs’.

Response from BHSA concerning the use of Village Hall car park It was noted that BHSA were not in favour of members of the public using the car park whilst using the shops.

Highways Devolution Scheme After consideration, Members agreed not to join the Scheme, the details and benefits of which were unclear and asked the Clerk to monitor the situation with regard to West Bergholt PC who were currently members.

To consider an increase in Community Engagement Team (Trucam) hours Members discussed the results achieved by the CET and whilst their captures were a third less than those of the Speedwatch team, the consequence of being caught was felt to be more of a deterrent. **Action:** Cllr Mundell suggested we ask the Finance Committee to consider a 50% increase in spend at the November Budget Meeting. The Clerk to first ask CET if they were able to increase their hours and if they could provide performance figures for the Maldon district as a whole.

Outstanding highways issues Members discussed the recent flooding of Church Road following heavy rainfall, and the fact that the situation had been made worse since the recent surface water alleviation scheme works. The Chairman had emailed Cabinet Member Cllr Lee Scott at the time of the flooding.

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Action: The Clerk to request an urgent site meeting with Cllr Scott to make him aware first-hand of the problems being experienced.

Members noted the increasing number of collisions/incidents in Witham Road and felt that this additional evidence should add weight to our request. **Action:** The Clerk to submit an LHP Scheme application for the introduction of a lower speed limit, double white solid lines in the centre of the road, and any other appropriate measures that ECC could recommend, in an attempt to reduce the number of accidents.

Cllr Bass had made his concerns known to Cllr Durham on the subject of temporary solutions for the Five Corners junction. After discussion it was agreed that WBPC should await the results of the experiment.

Salt Bags Winter 2021/22 – consider future placement of existing salt bags for optimum use Action: The Clerk to liaise with Cllr Nicholas and arrange distribution of the salt bags to various areas of the village and to enlist the assistance of volunteers, as in the past. (2 salt bags to go Cllr Mundell and 3 to the Church).

21/150 County Councillor Report Cllr Durham was not present at the meeting.

21/151 District Councillor Report
In his absence DCllr Jarvis reminded members that he was due to attend a Highways Seminar later this week at which time he would raise the problems of the recent flooding experienced in Church Road and other issues which had been outstanding for some time.

21/152 New Bench
A local resident had asked WBPC to give consideration to a new bench at the junction of Grange Road with Roots Lane for which he was willing to pay. Members had no objections but were mindful of other benches nearby and that there would be costs involved in the installation and ongoing maintenance, and possible implications of litter in future. **Action:** The Clerk to make initial enquiries through MDC/ECC as to the relevant permission and costs required as it was believed the site was a Highway verge (even though the householder mowed the grass as part of his front garden). Following that, enquiries would be made to gauge the views of nearby residents.

21/153 Finance
The meeting noted the bank balance and agreed the following list of payments for the month ahead.

Finance Report for Wickham Bishops Parish Council				
October 2021 PC Meeting				
Prepared by: Lorraine Bailey, Parish Clerk & RFO				01 Oct 21
Status as at 30 September 2021				
	Debit	Credit	Balances B/F	Balances C/F
Unity Trust Current Account			26,317.95	
Unity Trust Deposit Account			0.00	
Petty Cash Float			0.00	
Unbanked Cash			0.00	
Stamps			14.72	
Total Funds Held 01/10/2021			26,332.67	
Unity Trust Current Account Payments for October				
IP0515	Unity Trust Bank service charge	-£18.00		
IP0516	EALC, Highways Briefing 7.10.21 (Cllr Jarvis attending)	-£24.00		
IP0517	Wise Maintenance, grass cutting	-£100.00		
IP0518	WB & LB PCC, Hire of Church Hall 7 Sept 2021	-£54.00		
IP0518	L A Bailey, Clerk Salary - September 2021	-£714.26		
IP0519	L A Bailey reimbursement, Window envelopes £4.85, Vodafone top-up £20.00	-£24.85		
IP0520	EALC, OILCA registration	-£690.00		
IP0521	EALC, OILCA Stand Alone Module	-£30.00		
Total Transactions		-1,655.11	0.00	
Unity Trust Current Account Balance				24,662.84
Stamps August				
Stamp Purchase		0.00		
Stamp Use		-4.81		
Total Transactions		-4.81		
Stamp Balance 01/10/2021				9.91
Total Funds Held 01/10/2021 including Stamps				24,672.75

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	Finance Meeting for 2022/23 budget setting purposes <i>Action: The Clerk to email the Finance Committee with possible November dates.</i>
21/154	<p>Correspondence</p> <ul style="list-style-type: none"> • Safer Essex Roads Partnership Workshop Invitation, 13th, 28th October. <i>Action: Cllr Wardrop to attend.</i> • Green Spaces & Biodiversity Project (Cllr Nicholas). <i>Action: To be considered at a meeting when Cllr Nicholas is in attendance.</i> • Remembrance Day Service 2.30pm, Sunday 14th November, Little Braxted War Memorial. Noted. • Rosina Place, Great Totham Road. Correspondence had been received from a resident and Councillors had also noted that the hedge line to the front of the Moody Homes development had been severely cut down, contrary to planning conditions. <i>Action: The Clerk to write to MDC Enforcement Team.</i> • The Tree Warden had emailed to advise that a substantial Oak tree in Church Road was soon to be removed. Enquiries had been made into retaining the tree which was causing substantial subsidence damage to the property but to no avail.
21/155	<p>Progress Reports from Councillors – no decisions required</p> <ul style="list-style-type: none"> • A Library Update from Cllr Jarvis had been circulated and was noted. • Cllr Mundell reported that the recycling and food waste bags available in Arbour Lane whilst the Library was closed for refurbishment were proving very popular with residents. • Essex Forest Initiative 4.10.21. <i>Action: Cllr Williams to report on this at the next Meeting.</i>
21/156	<p>General Village News and Events to Note</p> <p>There were none.</p>
21/157	<p>Date of Next Meeting:</p> <p>Full Parish Council Meeting – Tuesday 2nd November 2021 7.30pm (venue to be confirmed) Finance Committee Meeting – date to be arranged in November Full Parish Council Meeting – Tuesday 7th December 2021 7.30pm (venue to be confirmed)</p>
21/158	<p>Close of Meeting There being no further business, the meeting closed at 9.36pm.</p> <p>Items for future agendas:</p> <ul style="list-style-type: none"> - Standing item to consider whether the delegated powers in respect of Covid-19 can be lifted