

Wickham Bishops Parish Council

Parish Councillors:

I S F MacGregor (Chairman)
 Mrs A Mickelsen (Vice Chairman)
 H M Bass
 P J Bates
 Mrs R Johnson
 S J Nicholas
 Mrs R M Pink CBE
 B F Sayers
 I D Wardrop



Parish Clerk:

Mrs L J Rowland
 Wickham Bishops Parish Council
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MINUTES	
Of Finance Committee Meeting held on Friday 12th September at 10.30 am in the Village Hall Boardroom	
Item	Subject
14F/002	<p>Those Present and Apologies for Absence In the chair: Cllr Mickelsen Present: Cllrs Johnson and Wardrop; the Clerk There were no absences or members of the public present.</p>
14F/003	<p>Declaration of Interests and Compliance with the Ethical Framework No Declarations received.</p>
14F/004	<p>Progress Against Budget The Clerk provided a year-end estimate of expenditure by category and the reasons for over- and under-spend in each category were discussed and agreed. The overall progress against the budget was noted to be on track, with a current £1,400 reduction in reserves due to planned spending. Action: <i>The Clerk to liaise with Goodlife Countryside Services to map the grassed areas currently managed.</i></p>
14F/005	<p>Review of Planned Spending The status of each planned item was discussed and progress updated. Action: <i>The Clerk to add the previously-agreed trestle bridge budget to the planned spending list and circulate an updated list.</i> Action: <i>The Clerk to ask the Parish Council's BHSa Trustee to provide a written request for additional maintenance spending on the Playpark.</i> Action: <i>The Clerk to ask the Parish Council's BHSa Trustee to consider a plaque to be mounted by the defibrillator, crediting the provision to a joint initiative between the Parish Council and BHSa.</i></p>
14F/006	<p>New Items for Consideration The following ideas were discussed and will require discussion at a full Council meeting:</p> <ul style="list-style-type: none"> - Information board illustrating local walks and points of interest; - Additional bench, location to be established; - Multi-Use Games Area; - Provision of adult outdoor exercise equipment.

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	<p>It was noted that repair works to Handley's Lane are not a Parish Council obligation and a formal request to provide funds had not been made.</p> <p>Items to be approved at the 7th October Council meeting were agreed:</p> <ul style="list-style-type: none"> - £400 Chairmen's Board; - Additional maintenance spending on the playpark, if available.
14F/007	<p>To Consider the Publishing of Finance Information</p> <p>It was noted that the Draft Transparency Code for parish councils demands electronic publication of key financial and governance data, including the Annual Return. This is targeted for introduction 'later this year'.</p> <p>It was further noted that the 2013-14 Annual Return had just been approved and returned by the external auditor.</p> <p>Action: Clerk to add 'website publication of annual accounts' to the agenda for the 7th October meeting. Out-of-date published data to be removed.</p>
14F/008	<p>Dates of Future Meetings</p> <ul style="list-style-type: none"> - Tuesday 7th October 2014 General Meeting at 7.30pm - Friday 17th October 2014 Planning Meeting at 11.30am
14F/009	Close of Meeting 11.35am