

# Wickham Bishops Parish Council

## Parish Councillors

Mrs A Mickelsen (Chairman)  
I D Wardrop (Vice-Chairman)  
H M Bass  
P J Bates  
K W Jarvis  
I S F MacGregor  
R Mundell  
S J Nicholas  
J Williams



Winner Best Kept Village 2009, 2015  
3<sup>rd</sup> Place Essex Village of the Year 2015  
[www.wickhambishopsparishcouncil.org](http://www.wickhambishopsparishcouncil.org)

## Parish Clerk

Mrs L J Rowland PSLCC  
Wickham Bishops Parish Council  
The Village Hall  
Church Road  
Wickham Bishops  
Essex  
CM8 3JZ  
07542 190176

[info@wickhambishopsparishcouncil.org](mailto:info@wickhambishopsparishcouncil.org)









29<sup>th</sup> August 2019

The Public and Press are invited, and all Councillors are summoned, to attend the forthcoming meeting of Wickham Bishops Parish Council.

The meeting will be held on Tuesday 3<sup>rd</sup> September 2019 at 7.30pm in the Village Hall Boardroom, where the under-mentioned business is proposed to be transacted.

Liane J. Rowland, Clerk to the Council

AGENDA of Parish Council Meeting to be held on Tuesday 3 <sup>rd</sup> September 2019 at 7.30pm in the Village Hall Boardroom	
Item	Subject
19/145	<b>Those Present and Apologies for Absence</b> To receive and accept apologies for absence
19/146	<b>Declaration of Interests and Compliance with the Ethical Framework</b> To receive from Councillors any Disclosable Pecuniary Interests and Non-Pecuniary Interests relating to matters to be considered at the meeting
19/147	<b>Approval of Minutes</b> To approve the minutes of the Full Council meeting held on 2 <sup>nd</sup> July 2019 To approve the minutes of the Planning Committee meeting held on 19 <sup>th</sup> July 2019 To approve the minutes of the Planning Committee meeting held on 16 <sup>th</sup> August 2019
19/148	<b>Chairman's Report</b>
19/149	<b>Clerk's Report</b>
19/150	<b>Neighbourhood Plan</b> To receive an update on the progress of the Neighbourhood Plan
19/151	<b>Library Strategy Working Group</b> To receive a report and recommendations from the Library Strategy Working Group
19/152	<b>Public Forum - a maximum of 15 minutes with no more than 3 minutes per person</b> Chairman to suspend the meeting to allow the public to make representations on agenda items
19/153	<b>Community Library Group</b> To consider whether to withdraw the Expression of Interest, and, should there be no successful motion to withdraw, to consider whether to make a formal proposal.  To agree to hold a Library Open Day event and to agree expenditure of up to £200 from the agreed budget for room rental, printing and refreshments ( <i>in accordance with the General Power of Competence, Localism Act 2011, s.1(1)</i> )  To consider making a grant application up to £500 to cover furniture and safety equipment for community use ( <i>in accordance with the General Power of Competence, Localism Act 2011, s.1(1)</i> ).

<b>AGENDA of Parish Council Meeting to be held on Tuesday 3<sup>rd</sup> September 2019 at 7.30pm in the Village Hall Boardroom</b>	
<b>19/154</b>   	<p><b>Planning Applications and Decisions</b> <i>Applications are circulated to all Councillors, prior to publication of the agenda, for study ahead of the meeting. Copies may be obtained from the District Council's website and offices.</i></p> <p>To agree responses to applications and appeals received from Maldon District Council:</p> <ul style="list-style-type: none"> <li>- <a href="#">19/00885/HOUSE - Linden 8 School Road Wickham Bishops</a></li> </ul> <p>To note delegated responses made by the Parish Clerk:</p> <ul style="list-style-type: none"> <li>- None</li> </ul> <p>To note decisions made by Maldon District Council and the Planning Inspectorate:</p> <ul style="list-style-type: none"> <li>- HOUSE/MAL/19/00678 - The Oaks Back Lane – APPROVED</li> <li>- HOUSE/MAL/19/00683 - Orchard House Wickham Hall Lane – APPROVED</li> <li>- HOUSE/MAL/19/00596 - Rainbow Cottage Kelvedon Road – APPROVED</li> <li>- LDE/MAL/19/00630 - Land Adjacent to Benton Manor Wickham Hall Lane – APPROVED</li> </ul> <p>To consider the Planning Committee's neighbour notification recommendations and agree actions</p>
<b>19/155</b>	<p><b>Monthly Councillor Surgeries</b> To receive reports from the 20<sup>th</sup> July and 17<sup>th</sup> August Surgeries and note the 21<sup>st</sup> Sept. Surgery attendees</p>
<b>19/156</b>	<p><b>Neighbourhood Watch Report</b> To receive a report from the NHW Coordinator</p>
<b>19/157</b>	<p><b>District Council Report</b> To receive a report from District Councillor Jarvis</p>
<b>19/158</b> 	<p><b>Tommy Soldier Installation</b> To agree the location and installation of the Tommy soldier over the Remembrance period</p>
<b>19/159</b>   	<p><b>Finance</b> To ratify the payments made between meetings; to note the balances and agree September's payments</p> <p>To agree expenditure of £250 for the supply and fitting of two dog waste bins to Handleys Lane and near the library, by Maldon District Council (<i>in accordance with the General Power of Competence, Localism Act 2011, s.1(1)</i>).</p> <p>To agree an increase in budget from £300 to £500, towards the road closure and marshalling costs of the Remembrance event (<i>in accordance with the General Power of Competence, Localism Act 2011, s.1(1)</i>).</p>
<b>19/160</b>  	<p><b>Traffic Calming and Local Highways Panel Requests</b> To review the outstanding list of LHP requests and agree priorities</p> <p>To consider the efficacy of parish representation on the LHP and agree actions</p>
<b>19/161</b>	<p><b>Beacon Hill Sports Association Trustee Representation</b> To appoint a Councillor to attend the BHSA Trustee meetings should Cllr Williams be unable to attend</p>
<b>19/162</b>	<p><b>Correspondence:</b></p> <ul style="list-style-type: none"> <li>- Query from EALC regarding events to mark the 125<sup>th</sup> anniversary of parish councils</li> <li>- Parishioner query regarding the parish's street lighting policy</li> </ul>
<b>19/163</b>	<p><b>Progress Reports from Councillors – no decisions required</b></p>
<b>19/164</b>	<p><b>General Village News to Note:</b></p> <ul style="list-style-type: none"> <li>- One Stop carpark resurfacing and line painting</li> </ul>
<b>19/165</b>	<p><b>Dates of Next Meetings:</b></p> <ul style="list-style-type: none"> <li>- Friday 20<sup>th</sup> September 2019 Planning Committee Meeting at 11.30am <i>if required</i></li> <li>- Tuesday 1<sup>st</sup> October 2019 Meeting of the Parish Council at 7.30pm</li> </ul>
<b>19/166</b>	<p><b>Close of Meeting</b> Items for future agendas:</p> <ul style="list-style-type: none"> <li>- Adoption of updated Financial Regulations (December)</li> <li>- Budget and precept approval (December)</li> </ul>